

**LA HABRA HEIGHTS COUNTY
WATER DISTRICT**

BOARD MEETING

JANUARY 24, 2023

**AGENDA FOR REGULAR MEETING
BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
January 24, 2023 @ 4:00PM**

CALL IN PHONE NUMBER FOR PUBLIC 929 277-6030 PIN: 731938164#

- 1. Roll call of Directors by Secretary**
- 2. Notation of staff members and others present**
- 3. Public Communications** (Comments will be limited to 3 minutes)
- 4. Directors Report – Individual, Subcommittees and/or Attended Events**
- 5. Consent Items:** It is recommended these items be acted upon simultaneously unless separate discussion or action is requested by a member of the public or a Director.
 - a. Minutes of Regular Board meeting for December 27, 2022 (approve)
 - b. Financial Reports – December 2022 (approve)
 - c. Discuss and Adopt – Resolution 23 – 01, re: the proclamation of a local emergency, ratification of a state-wide emergency, and authorization of remote teleconference board meetings
- 6. Approval of warrants and authorize signatures per warrant list**
- 7. Report of Superintendent**
- 8. Report and recommendations of General Manager:**
 - a. Discuss and Award – Contract for Greenview Road Pipeline Project
- 9. Closed Session**
 - a. CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (Govt. Code section 54957(b)(1). Titles: General Manager, Assistant General Manager, and Superintendent.
 - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d).
- 10. Adjournment**

Any documents that are provided to the Board of Directors regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the front counter of the District office located at 1271 N. Hacienda Road, La Habra Heights, California 90631

MINUTES

MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
December 27, 2022

A regular meeting of the Board of Directors of La Habra Heights County Water District ("District") was held on December 27, 2022, at 4:00 p.m., by telecommunication and in person.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Cooke, and McVicar, in office. Director Baroldi by telecommunication.

ABSENT: Director Crabb and Perumean

Item 2. Staff members and others present. Staff: Michael Gualtieri, Secretary/General Manager and Joe Matthews, Superintendent, in office. Others present Michael Silander, Attorney, in office.

Item 3. Public Communications – None

(Director Crabb entered the meeting at 4:03 p.m.)

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events.

Director Baroldi stated she attended the ACWA/JPIA Conference.

Item 5. a. b. & c. Minutes of Regular meeting for November 22, 2022, Financial Reports for November 2022, and Adopt Resolution 22-18, re: the proclamation of a local emergency, ratification of a state-wide emergency, and authorization of remote teleconference board meetings. After discussion, there was a motion by Director McVicar and seconded by Director Cooke to approve the minutes, financial reports, status of investments and Resolution 22-18. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, and McVicar
NOES: None
ABSENT: Director Perumean

Item 6. Approval of warrants and authorize signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Baroldi that the warrant numbers 45686 through 45764 in the amount of \$367,005.09 and EFT transfers in the amount of \$18,570.65 be approved and signatures be authorized. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, and McVicar
NOES: None
ABSENT: Director Perumean

Item 7. Report of Superintendent. The Superintendent informed that Brkich Construction completed the replacement of two 6-inch valves and installed one new 12-inch valve on Reposado Drive. Brkich also was called for an emergency replacement of a 10-inch transmission main valve that broke in the closed position. The District repaired two 6-inch main leaks and five service leaks.

Item 8.b Discuss and Vote Special District LAFCO Representation. After discussion, there was a motion by Director Baroldi and seconded by Director Cooke to Nominate Yvette Stevenson-Rodriguez for representation of Special District for LAFCO. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, and McVicar
NOES: None
ABSENT: Director Perumean

Item 8.a. Discuss and Nominate At Large Director Seat to Central Basin Municipal Water District. After discussion, there was a motion by Director McVicar and seconded by Director Cooke to nominate Michael Gualtieri for the at Large Director seat to Central Basin Municipal Water District. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, and McVicar
NOES: None
ABSENT: Director Perumean

Item 9. Closed Session: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d). This item was continued until the next meeting.

Item 10. There being no further business to come before the Board, motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 4:35 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, and McVicar
NOES: None
ABSENT: Director Perumean

Dated: January 24, 2023

Brad Cooke, President

(SEAL)

Michael Gualtieri, Secretary

FINANCIAL REPORT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

December 31, 2021 and December 31, 2022

	2021	2022
<u>ASSETS:</u>		
<u>Current Assets:</u>		
CASH-PETTY	300.00	300.00
CASH-CHECKING	1,218,461.85	909,234.69
INVESTMENT-LAIF	3,599,178.26	4,877,793.85
ACCOUNTS RECEIVABLE-WATER	360,733.94	337,877.89
ACCOUNTS RECEIVABLE-OTHER	302,726.48	271,405.88
TAXES RECEIVABLE	-	-
LEASE RECEIVABLE	-	127,183.86
ACCRUED INTEREST RECEIVABLE	1,827.00	20,333.00
INVENTORY	198,395.11	220,189.17
PREPAID EXPENSES	81,282.56	83,740.88
Total Current Assets	5,762,905.20	6,848,059.22
<u>Noncurrent Assets:</u>		
Capital Assets:		
LAND	532,743.65	532,743.65
WATER RIGHTS	1,608,490.80	1,640,490.80
SOURCE OF SUPPLY	2,271,079.60	2,271,079.60
PUMPING PLANT	1,625,877.77	1,625,877.77
TRANSMISSION & DISTRIBUTION	26,047,040.03	26,356,058.47
GENERAL PLANT	1,727,144.78	1,758,917.51
CONSTRUCTION IN PROGRESS	156,837.43	108,704.58
Total Capital Assets	33,969,214.06	34,293,872.38
Accumulated Depreciation	(19,012,696.25)	(19,619,477.41)
Net Capital Assets	14,956,517.81	14,674,394.97
Other Noncurrent Assets:		
CONSTRUCTION ADVANCE RECEIVABLE	19,677.43	9,960.19
INVESTMENTS-CAL DOMESTIC WATER CO	591.00	591.00
LEASE RECEIVABLE	-	2,416,426.67
Total Other Noncurrent Assets	20,268.43	2,426,977.86
Total Assets	20,739,691.44	23,949,432.05
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from pension plan	214,013.00	172,529.00
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from OPEB	139,714.00	259,764.00
Total Deferred Outflows of Resources	353,727.00	432,293.00

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

December 31, 2021 and December 31, 2022

	2021	2022
LIABILITIES		
<u>Current Liabilities:</u>		
ACCOUNTS PAYABLE	326,369.16	316,704.85
CURR PORTION-LONG TERM DEBT	59,938.00	61,359.75
ACCRUED INTEREST-CONTRACT PAYABLE-D/G	-	-
DEPOSITS-CUSTOMERS	-	6,000.00
DEPOSITS-CONSTRUCTION	-	4,500.00
ACCRUED PROPERTY TAXES	-	-
ACCRUED PAYROLL	-	-
ACCRUED EMPLOYEE BENEFITS	138,557.59	150,468.34
DEFERRED RENTAL INCOME	36,679.00	-
ACCRUED RETIREMENT CONTRIBUTIONS	-	-
NET OPEB OBLIGATION	1,455,020.00	1,706,103.00
NET PENSION LIABILITY	924,418.00	125,862.00
Total Current Liabilities	2,940,981.75	2,370,997.94
 <u>Long-term Liabilities, net of current portion:</u>		
LOAN PAYABLE-STATE OF CALIF	61,359.75	-
Total Long-term Liabilities	61,359.75	-
 Total Liabilities	 3,002,341.50	 2,370,997.94
 DEFERRED INFLOWS OF RESOURCES- Deferred amounts from pension plan	60,916.00	140,358.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from OPEB	451,487.00	385,809.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from Leases	-	2,478,157.13
Total Deferred Inflows of Resources	512,403.00	3,004,324.13
 <u>Net Position:</u>		
INVESTED IN CAPITAL ASSETS, NET RELATED DEBT	14,835,220.06	14,613,035.22
UNRESTRICTED	2,723,776.45	4,383,407.57
RESTRICTED	19,677.43	9,960.19
Total Net Position	17,578,673.94	19,006,402.98

LA HABRA HEIGHTS COUNTY WATER DISTRICT
STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION
For Six Months Ending December 31, 2021 and December 31, 2022

	Last Year Current Month Actual 12/31/2021	Current Month Actual 12/31/2022	Last Year YTD Actual 12/31/2021	Current YTD Actual 12/31/2022	Current Budget 2022/23	Actual 12/31/2022 % of budget 2022/23
Operating Revenue:	374,325.91	348,906.33	2,743,077.21	2,708,809.28	5,423,251.00	50%
Operating Expenses:						
Source of Supply	118,467.91	196,312.47	1,113,651.96	952,678.69	2,321,487.00	41%
Pumping	9,833.44	18,821.74	81,627.64	49,914.14	122,928.00	41%
Treatment	1,328.10	15,582.77	26,672.34	34,436.21	37,425.00	92%
Transmission & Distribution	52,470.18	109,675.35	312,806.90	377,511.90	597,780.00	63%
Customer Accounts	9,684.43	29,395.80	100,242.92	107,700.47	168,659.00	64%
Administrative and General	124,763.56	144,706.68	796,567.28	817,205.88	1,652,843.00	49%
Capital Improvements	110,598.41	129,275.08	663,590.46	775,650.48	1,551,301.00	50%
Other	6,177.19	6,711.08	41,596.59	42,973.76	89,851.00	48%
TOTAL OPERATING EXPENSES	433,323.22	650,480.97	3,136,756.09	3,158,071.53	6,542,274.00	48%
OPERATING INCOME (LOSS)	(58,997.31)	(301,574.64)	(393,678.88)	(449,262.25)	(1,119,023.00)	40%
Non-Operating Revenues	343,246.00	375,886.96	466,406.26	518,071.66	1,039,354.00	50%
Non-Operating Expenses	490.99	802.61	4,883.24	4,982.16	36,739.00	14%
NET NON-OPERATING REVENUES (EXPENSES)	342,755.01	375,084.35	461,523.02	513,089.50	1,002,615.00	51%
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	283,757.70	73,509.71	67,844.14	63,827.25	(116,408.00)	-55%
SYSTEM BUY IN FEE			13,593.00	-		
CAPITAL CONTRIBUTIONS			4,410.55	-		
NET INCOME (LOSS) IN NET POSITION			85,847.69	63,827.25		
NET POSITION-BEGINNING OF YEAR			17,492,826.25	18,942,575.73		
NET POSITION-END OF PERIOD			17,578,673.94	19,006,402.98		

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Six Months Ending December 31, 2021 and December 31, 2022

	Last Year Current Month Actual 12/31/2021	Current Month Actual 12/31/2022	Last Year YTD Actual 12/31/2021	Current YTD Actual 12/31/2022	Current Budget 2022/23	Actual 12/31/2022 % of budget 2022/23 50%
OPERATING REVENUES						
SALES-WATER	195,480.01	156,051.27	1,669,311.85	1,553,410.09	3,139,278.00	50%
SALES-READINESS TO SERVE	175,831.84	189,401.39	1,055,085.92	1,131,836.72	2,226,733.00	51%
SALES-MISCELLANEOUS	3,014.06	3,453.67	18,679.44	23,562.47	28,366.00	83%
LEASE-WATER RIGHTS	-	-	-	-	28,874.00	0%
TOTAL OPERATING REVENUES	374,325.91	348,906.33	2,743,077.21	2,708,809.28	5,423,251.00	50%
OPERATING EXPENSES						
PURCHASED WATER	2,878.69	5,326.67	15,023.78	27,142.02	246,552.00	11%
GROUND WATER REPLENISHMENT ASSMT	58,181.98	152,049.45	629,812.94	573,090.18	1,140,347.00	50%
POWER	57,407.24	38,936.35	468,815.24	352,446.49	934,588.00	38%
TOTAL SOURCE OF SUPPLY	118,467.91	196,312.47	1,113,651.96	952,678.69	2,321,487.00	41%
LABOR-PUMPING	5,166.52	3,633.14	24,621.47	25,751.22	68,948.00	37%
MAINTENANCE-PUMPING	4,666.92	15,188.60	57,006.17	24,162.92	53,980.00	45%
TOTAL PUMPING	9,833.44	18,821.74	81,627.64	49,914.14	122,928.00	41%
MAINT & LABOR-TREATMENT	1,328.10	15,582.77	26,672.34	34,436.21	37,425.00	92%
TOTAL TREATMENT	1,328.10	15,582.77	26,672.34	34,436.21	37,425.00	92%
LABOR-TRANS & DISTRIBUTION	14,679.19	21,210.93	98,790.73	124,835.32	241,611.00	52%
MAINT-TRANS & DISTRIBUTION	27,071.98	70,149.23	80,214.95	164,381.55	158,357.00	104%
JOINT FACILITIES-WELL,LM CONDUIT&RES	30,672.46	25,100.15	250,822.99	146,790.99	400,793.00	37%
ORCHARD DALE PORTION	(19,953.45)	(6,784.96)	(117,021.77)	(58,495.96)	(202,981.00)	29%
TOTAL TRANSMISSION&DISTRIBUTION	52,470.18	109,675.35	312,806.90	377,511.90	597,780.00	63%
LABOR&MAINT-CUSTOMER ACCOUNTS	9,684.43	29,579.79	100,242.62	107,545.03	166,021.00	65%
UNCOLLECTIBLE ACCOUNTS	-	(183.99)	0.30	155.44	2,638.00	6%
TOTAL CUSTOMER ACCOUNTS	9,684.43	29,395.80	100,242.92	107,700.47	168,659.00	64%
TOTAL OTHER OPERATING EXPENSES	73,316.15	173,475.66	521,349.80	569,562.72	926,792.00	62%
TOTAL SOURCE OF SUPPLY & OPERATING EXPENSES	191,784.06	369,788.13	1,635,001.76	1,522,241.41	3,248,279.00	47%
ADMINISTRATIVE & GENERAL EXPENSES						
LABOR-FIELD-SICK,VAC,HOLIDAY	10,378.17	13,044.61	35,341.07	41,316.59	77,198.00	54%
WAGES-MANAGEMENT	12,056.62	13,021.67	77,195.46	78,221.69	165,468.00	47%
WAGES-OFFICE	19,034.87	19,962.87	114,802.46	114,724.54	272,120.00	42%
WAGES-MGMT&OFFICE-SICK,VAC,HOLIDAY	12,592.05	13,904.79	45,967.47	44,664.29	95,140.00	47%
OFFICE SUPPLIES	1,779.34	3,538.81	11,093.25	13,574.74	29,957.00	45%
AUTO SERVICE	3,511.10	6,593.51	28,432.36	27,000.47	47,734.00	57%
BANK SERVICE CHARGE	2,376.11	1,360.48	5,870.46	4,710.79	13,990.00	34%
DUES & SUBSCRIPTIONS	550.00	1,697.50	21,881.93	22,805.58	29,665.00	77%
BUILDING SERVICE	1,055.92	2,564.27	9,516.19	12,247.84	23,731.00	52%
OFFICE EQUIPMENT MAINT	3,851.05	2,682.95	11,356.14	10,122.70	27,612.00	37%
PROFESSIONAL	-	5,146.33	34,648.00	42,352.98	81,196.00	52%
EDUCATION & MEETINGS	3,226.88	-	13,118.78	8,796.98	17,354.00	51%

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Six Months Ending December 31, 2021 and December 31, 2022

	Last Year Current Month Actual 12/31/2021	Current Month Actual 12/31/2022	Last Year YTD Actual 12/31/2021	Current YTD Actual 12/31/2022	Current Budget 2022/23	Actual 12/31/2022 % of budget 2022/23 50%
LEGAL	5,662.50	875.00	19,380.78	18,400.00	37,162.00	50%
UTILITIES	2,396.44	2,414.40	17,772.29	19,641.55	48,932.00	40%
ENGINEERING	877.50	2,703.00	7,382.00	10,643.00	28,315.00	38%
INSUR-AUTO,LIABILITY&PROPERTY	5,207.85	6,481.41	28,877.05	37,915.15	67,431.00	56%
INSUR-GROUP HEALTH & LIFE	18,643.63	17,380.73	119,787.99	95,838.47	227,214.00	42%
EMPLOYEE WORKERS COMPENSATION	5,203.85	6,525.19	11,688.57	14,910.12	25,279.00	59%
DENTAL	852.32	683.20	2,918.72	1,156.00	4,730.00	24%
RETIREMENT-CALPERS	10,351.66	17,471.85	66,083.41	67,944.45	150,485.00	45%
RETIREMENT-DEFERRED COMP	1,474.04	2,394.21	9,698.79	9,993.54	21,456.00	47%
RETIREMENT-CALPERS UNFUND ACCR LIAB	-	-	72,110.00	89,261.00	92,333.00	97%
MAINTENANCE-GENERAL PLANT	3,681.66	4,259.90	31,644.11	30,963.41	68,341.00	45%
CAPITAL IMPROVEMENTS	110,598.41	129,275.08	663,590.46	775,650.48	1,551,301.00	50%
PROPERTY TAXES	443.10	444.06	3,156.85	3,177.29	6,454.00	49%
PAYROLL TAXES	5,734.09	6,267.02	38,439.74	39,796.47	83,397.00	48%
TOTAL ADMIN & GENERAL EXP	<u>241,539.16</u>	<u>280,692.84</u>	<u>1,501,754.33</u>	<u>1,635,830.12</u>	<u>3,293,995.00</u>	50%
TOTAL OPERATING EXPENSES	<u>433,323.22</u>	<u>650,480.97</u>	<u>3,136,756.09</u>	<u>3,158,071.53</u>	<u>6,542,274.00</u>	48%
OPERATING INCOME (LOSS)	<u>(58,997.31)</u>	<u>(301,574.64)</u>	<u>(393,678.88)</u>	<u>(449,262.25)</u>	<u>(1,119,023.00)</u>	40%
NONOPERATING REVENUES						
INTEREST INCOME	609.00	8,235.00	4,017.30	33,692.22	10,272.00	328%
PROPERTY TAX INCOME	331,261.72	354,583.89	375,911.00	401,558.60	892,371.00	45%
RENT INCOME	9,570.96	11,342.41	57,826.97	68,050.80	120,458.00	57%
OIL ROYALTIES	1,519.32	1,155.66	8,202.84	10,034.98	10,589.00	95%
MISCELLANEOUS INCOME	285.00	570.00	5,742.16	4,735.06	5,664.00	84%
GAIN ON ASSET SOLD	-	-	14,705.99	-	-	0%
TOTAL NONOPERATING REVENUES	<u>343,246.00</u>	<u>375,886.96</u>	<u>466,406.26</u>	<u>518,071.66</u>	<u>1,039,354.00</u>	50%
NONOPERATING EXPENSES						
INTEREST EXPENSE-D/G LOAN	(9.01)	(6.10)	1,783.24	1,203.45	1,801.00	67%
LOSS ON INVESTMENT	-	-	-	-	-	0%
DIRECTORS FEES	500.00	500.00	3,100.00	3,100.00	9,900.00	31%
DIRECTORS EXPENSES	-	308.71	-	678.71	9,711.00	7%
ELECTION	-	-	-	-	15,327.00	0%
TOTAL NONOPERATING EXPENSES	<u>490.99</u>	<u>802.61</u>	<u>4,883.24</u>	<u>4,982.16</u>	<u>36,739.00</u>	14%
NET NONOPER REVENUES(EXPENSES)	<u>342,755.01</u>	<u>375,084.35</u>	<u>461,523.02</u>	<u>513,089.50</u>	<u>1,002,615.00</u>	51%
NET INCOME (LOSS) IN NET POSTION	<u>283,757.70</u>	<u>73,509.71</u>	<u>67,844.14</u>	<u>63,827.25</u>	<u>(116,408.00)</u>	-55%

**DISCUSS AND ADOPT
RESOLUTION 23-01
THE PROCLAMATION OF A LOCAL
EMERGENCY, RATIFICATION OF A
STATE-WIDE EMERGENCY AND
AUTHORIZATION OF REMOTE
TELECONFERENCE BOARD
MEETINGS**

RESOLUTION NO. 23-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF LA HABRA HEIGHTS COUNTY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING GOVERNOR NEWSOM'S PROCLAMATION OF A STATE OF EMERGENCY, AND AUTHORIZING REMOTE TELECONFERENCE BOARD MEETINGS FOR 30 DAYS PURSUANT TO THE BROWN ACT AS MODIFIED BY THE ADOPTION OF AB 361

RECITALS

WHEREAS La Habra Heights County Water District ("LHHCWD") is committed to preserving public access and participation in meetings of its Board of Directors; and

WHEREAS all meetings of LHHCWD are open and public, as required by California Government Code Sections 54950 – 54963 {"Brown Act"}, so that any member of the public may attend, participate, and observe LHHCWD's Board of Directors conduct its business; and

WHEREAS, Government Code section 54953(e) of the Brown Act makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the LHHCWD'S boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS such conditions now exist in LHHCWD's service area, specifically, Governor Newsom's declaration of a statewide emergency arising from COVID-19 on March 4, 2020; and

WHEREAS LHHCWD is committed to protecting the health and wellbeing of its ratepayers, directors, staff, consultants, and surrounding communities, and has implemented a series of safety protocols following guidelines from state and federal authorities; and

WHEREAS LHHCWD hereby finds that the COVID-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within LHHCWD's

service area that are likely to be beyond the control of services, personnel, equipment, and facilities of LHHCWD, and therefore desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California; and

WHEREAS as a consequence of the local emergency, the LHHCWD hereby finds that all board meetings of LHHCWD's Board of Directors shall be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that LHHCWD shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS LHHCWD's Board of Directors will conduct open meetings and ensure public access to its remote teleconferenced meetings via remote access and in real time during meetings.

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Directors of the La Habra Heights County Water District as follows:

The recitals set forth above are incorporated into this resolution in full.

The LHHCWD Board of Directors hereby proclaims that a local emergency now exists throughout LHHCWD's service area due to the COVID-19 pandemic.

The LHHCWD Board of Directors hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

The LHHCWD Board of Directors is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

This resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days or such time the LHHCWD Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED, SIGNED AND APPROVED this 24th day of January 2023.

Brad Cooke, President
Board of Directors of the La Habra
Heights County Water District

ATTEST:

Michael Gualtieri, Secretary

(SEAL)

I, MICHAEL GUALTIERI, Secretary to the Board of Directors of the La Habra Heights County Water District, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the Board of Directors of said District held on the 24th day of January 2023, and was adopted at that meeting by the following vote:

AYES:

NOES:

ABSENT:

Michael Gualtieri, Secretary
Board of Directors of the
La Habra Heights County
Water District

WARRANTS

La Habra Heights CWD
AP Check Register (Current by Bank)
Check Dates: Greater than 12/8/2022

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: 13100 - EFT TRANSFERS					13110
1002267445	12/21/22	M	0130	CALPERS	\$4,966.15
1002267446	12/21/22	M	0130	CALPERS	\$1,157.40
**1002275200	01/04/23	M	0130	CALPERS	\$4,966.15
1002275201	01/04/23	M	0130	CALPERS	\$1,157.40
BANK 13100 REGISTER TOTAL:					\$12,247.10
BANK ID: 13110 - CHECKING- WELLS FARGO					13110
45765	12/29/22	P	0414	BRKICH CONSTRUCTION CORP	\$13,816.48
45766	12/29/22	P	0013	CANNINGS HARDWARE	\$65.99
45767	12/29/22	P	0441	CINTAS CORPORATION	\$83.94
45768	12/29/22	P	0518	CLIFTON LARSON ALLEN LLP	\$1,000.00
45769	12/29/22	P	0283	CONTINENTAL UTILITY SOLUTIONS	\$13.20
45770	12/29/22	P	0197	DELTA MOTOR CO, INC	\$13,179.00
45771	12/29/22	P	0044	JIM BAUCHER	\$1,188.00
45772	12/29/22	P	0051	LINCOLN FINANCIAL GROUP	\$3,581.55
45773	12/29/22	P	0120	MICHAEL GUALTIERI	\$288.00
45774	12/29/22	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$222.97
45775	12/29/22	P	0175	QUINN COMPANY	\$1,055.14
45776	12/29/22	P	0258	S&J SUPPLY CO, INC	\$10,349.92
45777	12/29/22	P	0470	SALINAS TIRES & WHEELS	\$963.35
45778	12/29/22	P	0415	SAMUEL MUNOZ	\$1,345.00
45779	12/29/22	P	0069	SOCALGAS	\$53.17
45780	12/29/22	P	0068	SOUTHERN CALIF EDISON CO	\$88.72
45781	12/29/22	P	0068	SOUTHERN CALIF EDISON CO	\$8,536.21
45782	12/29/22	P	0267	STAMPS BY MAIL	\$120.00
45783	12/29/22	P	0386	VERIZON WIRELESS	\$546.25
45784	01/13/23	P	0068	SOUTHERN CALIF EDISON CO	\$42,043.00
45785	01/17/23	P	0116	ACWA-JPIA	\$13,571.96
45786	01/17/23	P	0139	ACWA/JPIA	\$6,362.47
45787	01/17/23	P	0353	ARCO BUSINESS SOLUTIONS	\$2,336.26
45788	01/17/23	P	0354	BEST LAWNMOWER, INC	\$146.28
45789	01/17/23	P	0414	BRKICH CONSTRUCTION CORP	\$45,256.00
45790	01/17/23	P	0090	CALIF DOMESTIC WATER CO	\$1,204.50
45791	01/17/23	P	0013	CANNINGS HARDWARE	\$326.15
45792	01/17/23	P	0014	CENTRAL BASIN MWD	\$4,122.17
45793	01/17/23	P	0441	CINTAS CORPORATION	\$83.94
45794	01/17/23	P	0017	CLINICAL LAB OF SB, INC	\$839.75
45795	01/17/23	P	0464	ENVIROKLEEN USA	\$650.00
45796	01/17/23	P	0164	EXCEL TELEMESSAGING	\$248.55
45797	01/17/23	P	0389	FRONTIER COMMUNICATIONS	\$76.34
45798	01/17/23	P	0369	HIGHROAD INFO TECHNOLOGY	\$4,918.67
45799	01/17/23	P	0153	HOME DEPOT CR SERVICES	\$205.61
45800	01/17/23	P	0252	INFOSEND, INC	\$1,348.37
45801	01/17/23	P	0033	J A SALAZAR CONSTRUCTION	\$8,172.06
45802	01/17/23	P	0423	KAREN BAROLDI	\$308.71
45803	01/17/23	P	0372	KERR CONSULTING	\$1,195.00
45804	01/17/23	P	0133	KONICA MINOLTA	\$386.28
45805	01/17/23	P	0483	LAVCO DAVE'S BRAKE ALIGNMENT	\$337.21
45806	01/17/23	P	0051	LINCOLN FINANCIAL GROUP	\$6,577.89
45807	01/17/23	P	0231	O'REILLY AUTO PARTS	\$57.01
45808	01/17/23	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$152.52
45809	01/17/23	P	0495	PUBLIC WATER AGENCIES GROUP	\$875.00
45810	01/17/23	P	0363	RWS OF SOUTHERN CALIFORNIA	\$585.06
45811	01/17/23	P	0470	SALINAS TIRES & WHEELS	\$2,466.40
45812	01/17/23	P	0415	SAMUEL MUNOZ	\$4,200.00

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
** Denotes broken check sequence.

La Habra Heights CWD
AP Check Register (Current by Bank)
Check Dates: Greater than 12/8/2022

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
45813	01/17/23	P	0147	SAN GABRIEL VALLEY WATER CO	\$85.28
45814	01/17/23	P	0493	SOUTH COAST SECURITY	\$203.98
45815	01/17/23	P	0037	SWRCB	\$15,157.84
45816	01/17/23	P	0243	TAMMY WAGSTAFF	\$160.00
45817	01/17/23	P	0096	THOMSON REUTERS - WEST	\$1,147.50
45818	01/17/23	P	0432	TIME WARNER CABLE(SPECTRUM)	\$550.00
45819	01/17/23	P	0427	TPX COMMUNICATIONS	\$789.14
45820	01/17/23	P	0078	UNDERGROUND SERVICE ALERT	\$151.75
45821	01/17/23	P	0386	VERIZON WIRELESS	\$520.62
45822	01/17/23	P	0016	WATER REPLENISHMENT DISTRICT	\$68,131.47
BANK 13110 REGISTER TOTAL:					\$292,447.63
GRAND TOTAL :					\$304,694.73

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
** Denotes broken check sequence.

REPORT OF SUPERINTENDENT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: 01/18/2023

TO: MIKE GUALTIERI, BOARD OF DIRECTORS

FROM: JOE MATTHEWS, SUPERINTENDENT

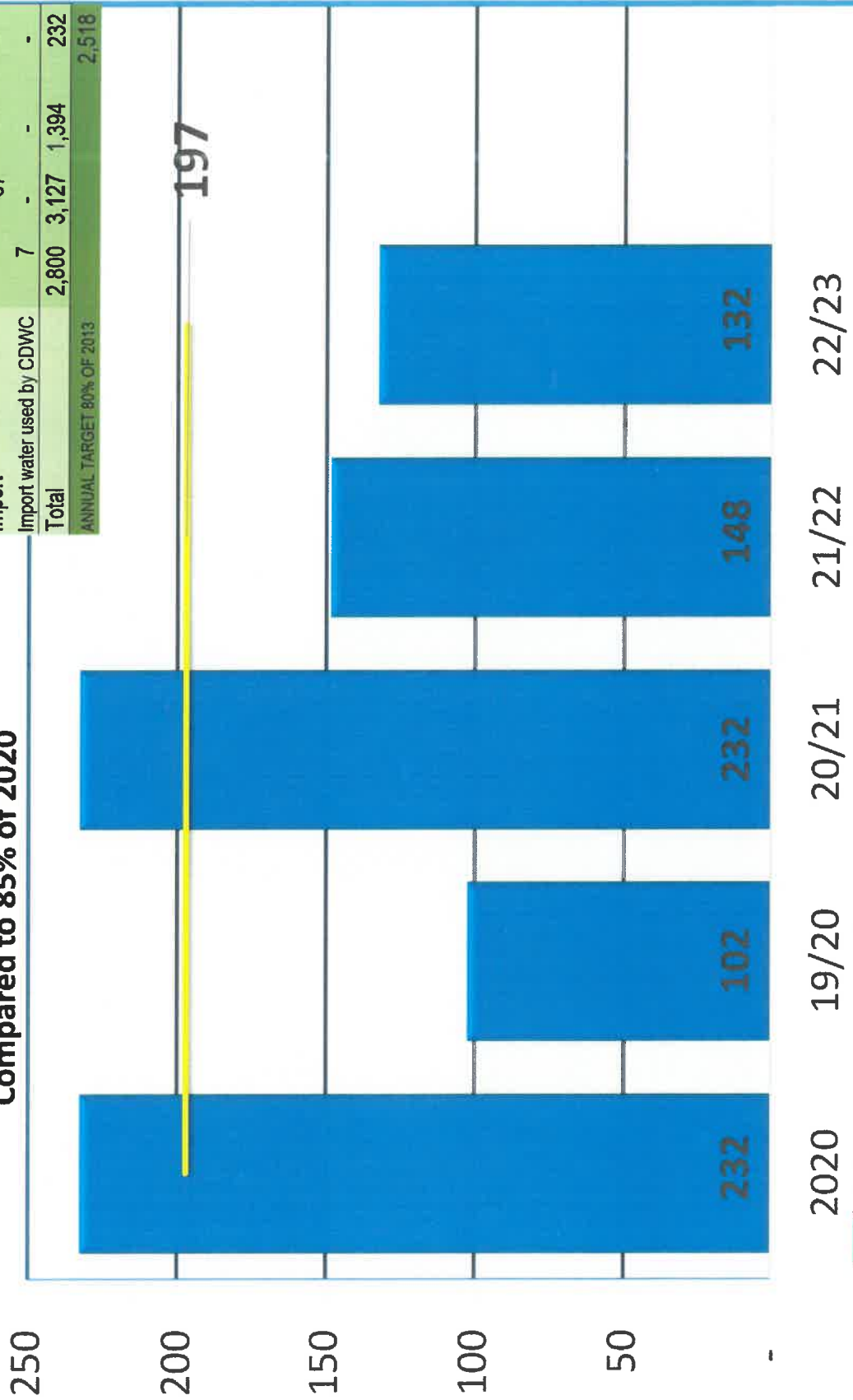
SUBJECT: SUPERINTENDENT'S REPORT FOR JANUARY 2023

JPIA Review

Jesse Cota from ACWA/ JPIA held our annual JPIA claims review via zoom on January 5, 2023. Both Ivan Ramirez, Utility Worker III, and I attended the meeting. We reviewed the accident investigation and emergency preparedness procedures. I will discuss the findings at the board meeting.

LA HABRA HEIGHTS COUNTY WATER DISTRICT

Production in acre feet for **DECEMBER**
 Compared to **85% of 2020**



2020 Import
 Import water used by California Domestic Water Company from District's Central Basin Municipal Water District connection
 Groundwater
 85% of 2020 Month Target

ANNUAL WATER USAGE					
Water Source	2019/2020	2020/2021	2021/2022	2022/23 THRU DEC	
Groundwater	2,793	3,070	1,394	232	
Import	-	57	-	-	
Import water used by CDWC	7	-	-	-	
Total	2,800	3,127	1,394	232	2,518
ANNUAL TARGET 80% OF 2013					

**DISCUSS AND AWARD
CONTRACT FOR GREENVIEW ROAD
PIPELINE PROJECT**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: JANUARY 19, 2023
TO: BOARD OF DIRECTORS
FROM: MICHAEL GUALTIERI, SECRETARY/ GENERAL MANAGER
SUBJECT: AWARD CONTRACT FOR GREENVIEW ROAD PIPELINE PROJECT

Attached please find the spreadsheet with the bids for Greenview Road pipeline project. The following are the five bids received:

- Valverde - \$312,842.20
- Salazar - \$313,974.10
- TE Roberts - \$432,809.30
- Brkich - \$265,285.90
- Doty Brothers - \$360,004.70

I recommend awarding contract to Brkich Construction.

Item #	Description	Qty	Unit	Salazar		TE Roberts	
				Unit Price	Total	Unit Price	Total
1	Mobilization and Demobilization	1	LS	\$12,000.00	\$12,000.00	\$30,668.00	\$30,668.00
2	Provide Public Convenience and Safety	1	LS	\$5,000.00	\$5,000.00	\$6,429.00	\$6,429.00
3	Provide construction safety measures	1	LS	\$10,000.00	\$10,000.00	\$6,429.00	\$6,429.00
4	Install new 6" DIP Piping in Greenview (Pipe furnished by District)	512	LF	\$188.00	\$96,256.00	\$174.00	\$89,088.00
5	Furnish and Install 6" Fire Hydrant Assembly with bollards	1	EA	\$19,000.00	\$19,000.00	\$17,483.00	\$17,483.00
6	Sawcut and remove existing A.C. pavement in Greenview	1,150	LF	\$2.50	\$2,875.00	\$9.00	\$10,350.00
7	Furnish and Install new A.C. pavement in Greenview	2,400	SF	\$4.00	\$9,600.00	\$15.00	\$36,000.00
8	Furnish and Install 6" Gate Valve with valve can and cover	1	EA	\$4,500.00	\$4,500.00	\$3,223.00	\$3,223.00
9	Furnish and Install 6" pipe connections and fittings	2	EA	\$15,000.00	\$30,000.00	\$7,189.00	\$14,378.00
10	Furnish and Install 1" water service and meter	4	EA	\$6,000.00	\$24,000.00	\$6,225.00	\$24,900.00
11	Furnish and Install 2" water service and meter	1	EA	\$9,000.00	\$9,000.00	\$10,194.00	\$10,194.00
12	Remove meter and reconnect service	2	EA	\$1,500.00	\$3,000.00	\$1,354.00	\$2,708.00
13	Furnish and Install 1-1/2" water service lateral	285	LF	\$100.00	\$28,500.00	\$223.00	\$63,555.00
14	Furnish and Install 1-1/2" water service lateral	212	LF	\$100.00	\$21,200.00	\$285.00	\$60,420.00
15	Cut and plug existing 2" pipe with concrete	2	EA	\$1,000.00	\$2,000.00	\$1,607.00	\$3,214.00
16	Compaction testing and asphalt paving density testing	1	LS	\$5,000.00	\$5,000.00	\$3,683.00	\$3,683.00
17	Pressure test and disinfect	1	LS	\$3,500.00	\$3,500.00	\$10,741.00	\$10,741.00
				Estimated Construction Budget			
						\$285,431.00	
				10% Contingency			
						\$39,346.30	
				Total Estimated Construction Budget			
						\$432,809.30	

Item #	Description	Qty	Unit	Brkich		Doty Bros.	
				Unit Price	Total	Unit Price	Total
1	Mobilization and Demobilization	1	LS	\$15,000.00	\$15,000.00	\$14,800.00	\$14,800.00
2	Provide Public Convenience and Safety	1	LS	\$6,000.00	\$6,000.00	\$4,600.00	\$4,600.00
3	Provide construction safety measures	1	LS	\$3,000.00	\$3,000.00	\$2,925.00	\$2,925.00
4	Install new 6" DIP Piping in Greenview (Pipe furnished by District)	512	LF	\$220.00	\$112,640.00	\$113.00	\$57,856.00
5	Furnish and Install 6" Fire Hydrant Assembly with bollards	1	EA	\$9,000.00	\$9,000.00	\$19,060.00	\$19,060.00
6	Sawcut and remove existing A.C. pavement in Greenview	1,150	LF	\$6.00	\$6,900.00	\$14.00	\$16,100.00
7	Furnish and Install new A.C. pavement in Greenview	2,400	SF	\$13.00	\$31,200.00	\$28.00	\$67,200.00
8	Furnish and Install 6" Gate Valve with valve can and cover	1	EA	\$1,500.00	\$1,500.00	\$1,948.00	\$1,948.00
9	Furnish and Install 6" pipe connections and fittings	2	EA	\$800.00	\$1,600.00	\$9,600.00	\$19,200.00
10	Furnish and Install 1" water service and meter	4	EA	\$2,000.00	\$8,000.00	\$4,575.00	\$18,300.00
11	Furnish and Install 2" water service and meter	1	EA	\$4,000.00	\$4,000.00	\$10,800.00	\$10,800.00
12	Remove meter and reconnect service	2	EA	\$1,000.00	\$2,000.00	\$3,145.00	\$6,290.00
13	Furnish and Install 1-1/2" water service lateral	285	LF	\$57.00	\$16,245.00	\$145.00	\$41,325.00
14	Furnish and Install 1-1/2" water service lateral	212	LF	\$57.00	\$12,084.00	\$154.00	\$32,648.00
15	Cut and plug existing 2" pipe with concrete	2	EA	\$500.00	\$1,000.00	\$1,490.00	\$2,980.00
16	Compaction testing and asphalt paving density testing	1	LS	\$3,000.00	\$3,000.00	\$4,045.00	\$4,045.00
17	Pressure test and disinfect	1	LS	\$8,000.00	\$8,000.00	\$7,200.00	\$7,200.00
				Estimated Construction Budget			
						\$241,169.00	
				10% Contingency			
						\$32,727.70	
				Total Estimated Construction Budget			
						\$360,004.70	