

**LA HABRA HEIGHTS COUNTY
WATER DISTRICT**

BOARD MEETING

MARCH 26, 2024

**AGENDA FOR REGULAR MEETING
BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
March 26, 2024 @ 4:00PM**

1. **Roll call of Directors by Secretary**
2. **Notation of staff members and others present**
3. **Public Communications** (Comments will be limited to 3 minutes)
4. **Directors Report – Individual, Subcommittees and/or Attended Events**
5. **Consent Items:** It is recommended these items be acted upon simultaneously unless separate discussion or action is requested by a member of the public or a Director.
 - a. Minutes of Regular Board meeting for February 27, 2024 (approve)
 - b. Financial Reports – February 2024 (approve)
6. **Approval of warrants and authorize signatures per warrant list**
7. **Report of Superintendent**
8. **Report and recommendations of General Manager:**
 - a. Discuss and Award – Contract for Reservoir 10A Rehabilitation
 - b. Discuss and Award - Contract for Carrie Hills Pipeline
 - c. Discuss and Award – Contract for Vigil Reservoir Drain Structure Repair
 - d. Discuss and Action – Vote for Special District LAFCO Representative
9. **Closed Session**
 - a. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d).

b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8

Property: Real property subject to license no. 516436, dated June 1, 1918, between BNSF Railway Company and La Habra Heights County Water District, covering a site for a thirty-inch water line from Railway Company's Mile Post 153.11 to 153.42 in Los Nietos, Los Angeles County, California.

Agency negotiator: Michael Gualtieri, General Manager, Joe Matthews, Assistant General Manager, and Michael Silander, General Counsel

10. Adjournment

Any documents that are provided to the Board of Directors regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the front counter of the District office located at 1271 N. Hacienda Road, La Habra Heights, California 90631

MINUTES

MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
FEBRUARY 27, 2024

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on February 27, 2024, at 4:00 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Joe Matthews, Assistant General Manager/Superintendent.

PRESENT: Directors Baroldi, Cooke, Crabb, and McVicar.

ABSENT: Director Perumean

Item 2. Staff members and others present. Staff: Michael Gualtieri, General Manager (via telecommunication), Joe Matthews, Assistant General Manager/Superintendent, and Ivan Ramirez, Assistant Superintendent. Others present: Michael Silander, Attorney at Law.

Item 3. Public Communications – None

Item 4. Directors Report – Individual, Subcommittees, and/or Attended Events. –

Director McVicar discussed the Heli-Hydrant at the ceremony.

Item 5.a.& c. Minutes of Regular Meeting for January 23, 2024, and Financial Reports- January 2024. After discussion, there was a motion by Director McVicar and seconded by Director Baroldi to approve the minutes and financial reports. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, and McVicar

NOES: None

ABSENT: Director Perumean

Item 6. Approval of warrants and authorized signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Crabb that the warrant numbers 46673 through 46747 in the amount of \$308,127.36 and EFT transfers in the amount of \$20,470.30 be approved and signatures be authorized. The vote was as follows:

- AYES: Directors Baroldi, Cooke, Crabb, and McVicar
- NOES: None
- ABSENT: Director Perumean

Item 7. Report of Superintendent. Ivan Ramirez informed three main leaks and one service leak were repaired. Also, a new service for an additional dwelling unit was installed. Cla-Val serviced 18 valves at eight locations. Demolition of the damaged portion of the shop is complete and currently, we are using a rental storage container to store equipment.

Item 8.a. Discussion, and Adopt –Resolution 24-02 Recognition of Service to the the District for Michael Gualtieri. After discussion, there was a motion by Direct McVicar and seconded by Director Crabb to adopt Resolution 24-02, with minor changes and that the La Mirada Reservoir be named, The Michael J. Gualtieri Reservoir. The vote was as follows:

- AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean
- NOES: None
- ABSENT: Director Perumean

(Director Perumean arrived at the meeting at 4:32 p.m.)

Item 8.b. Discuss and Action – Sale and Purchase of District Vehicle. After Discussion, no action was taken on this item.

(The closed session began at 5:10 p.m. and ended at 5:30 p.m.)

Item 9.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d). No reportable

action was taken.

Item 9.b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8

Property: Real property subject to license no. 516436, dated June 1, 1918, between BNSF Railway Company and La Habra Heights County Water District, covering a site for a thirty-inch water line from Railway Company's Mile Post 153.11 to 153.42 in Los Nietos, Los Angeles County, California.

Agency negotiator: Michael Gualtieri, General Manager, and Michael Silander, General Counsel.

Negotiating parties: La Habra Heights County Water District and BNSF Railway Company.
No reportable action was taken.

Item 10. There being no further business to come before the Board, a motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 5:50 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Dated: March 26, 2024

Brad Cooke, President

(SEAL)

Michael Gualtieri, Secretary

FINANCIAL REPORT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION February 28, 2023 and February 29, 2024

	<u>2023</u>	<u>2024</u>
ASSETS:		
Current Assets:		
CASH-PETTY	300.00	300.00
CASH-CHECKING	1,020,027.19	849,037.49
CASH-SWEEP	-	601.33
INVESTMENT-LAIF	4,899,520.76	4,945,170.01
INVESTMENT-TREASURY BILLS	-	999,398.67
ACCOUNTS RECEIVABLE-WATER	279,561.68	258,136.73
ACCOUNTS RECEIVABLE-OTHER	269,058.71	270,334.40
TAXES RECEIVABLE	-	-
LEASE RECEIVABLE	-	127,183.86
ACCRUED INTEREST RECEIVABLE	19,771.00	33,685.00
INVENTORY	225,460.57	205,547.11
PREPAID EXPENSES	70,631.47	92,769.35
Total Current Assets	<u>6,784,331.38</u>	<u>7,782,163.95</u>
Noncurrent Assets:		
Capital Assets:		
LAND	532,743.65	532,743.65
WATER RIGHTS	1,640,490.80	1,640,490.80
SOURCE OF SUPPLY	2,271,079.60	2,271,079.60
PUMPING PLANT	1,625,877.77	1,668,932.77
TRANSMISSION & DISTRIBUTION	26,356,058.47	26,535,449.89
GENERAL PLANT	1,800,220.89	1,648,500.03
CONSTRUCTION IN PROGRESS	126,257.72	267,964.40
Total Capital Assets	<u>34,352,728.90</u>	<u>34,565,161.14</u>
Accumulated Depreciation	<u>(19,878,027.57)</u>	<u>(20,096,202.34)</u>
Net Capital Assets	<u>14,474,701.33</u>	<u>14,468,958.80</u>
Other Noncurrent Assets:		
CONSTRUCTION ADVANCE RECEIVABLE	9,960.19	-
INVESTMENTS-CAL DOMESTIC WATER CO	591.00	591.00
LEASE RECEIVABLE	2,545,183.57	2,295,192.20
Total Other Noncurrent Assets	<u>2,555,734.76</u>	<u>2,295,783.20</u>
Total Assets	<u>23,814,767.47</u>	<u>24,546,905.95</u>
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from pension plan	172,529.00	771,900.00
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from OPEB	259,764.00	225,139.00
Total Deferred Outflows of Resources	<u>432,293.00</u>	<u>997,039.00</u>

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

February 28, 2023 and February 29, 2024

	<u>2023</u>	<u>2024</u>
LIABILITIES		
<u>Current Liabilities:</u>		
ACCOUNTS PAYABLE	260,446.03	199,461.20
CURR PORTION-LONG TERM DEBT	61,359.75	-
ACCRUED INTEREST-CONTRACT PAYABLE-D/G	240.90	-
DEPOSITS-CUSTOMERS	5,000.00	3,817.50
DEPOSITS-CONSTRUCTION	9,000.00	45,079.82
ACCRUED PROPERTY TAXES	-	-
ACCRUED PAYROLL	-	-
ACCRUED EMPLOYEE BENEFITS	150,468.34	157,407.33
DEFERRED RENTAL INCOME	-	-
ACCRUED RETIREMENT CONTRIBUTIONS	-	-
NET OPEB OBLIGATION	1,706,103.00	1,038,484.00
NET PENSION LIABILITY	125,862.00	1,248,389.00
Total Current Liabilities	<u>2,318,480.02</u>	<u>2,692,638.85</u>
Total Liabilities	<u>2,318,480.02</u>	<u>2,692,638.85</u>
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from pension plan	140,358.00	25,928.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from OPEB	385,809.00	1,014,037.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from Leases	2,457,847.05	2,335,986.57
Total Deferred Inflows of Resources	<u>2,984,014.05</u>	<u>3,375,951.57</u>
<u>Net Position:</u>		
INVESTED IN CAPITAL ASSETS, NET RELATED DEBT	14,413,341.58	14,468,958.80
UNRESTRICTED	4,521,264.63	5,006,395.73
RESTRICTED	9,960.19	-
Total Net Position	<u><u>18,944,566.40</u></u>	<u><u>19,475,354.53</u></u>

LA HABRA HEIGHTS COUNTY WATER DISTRICT
STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION
For Eight Months Ending February 28, 2023 and February 29, 2024

	Last Year Current Month Actual	Current Month Actual	Last Year YTD Actual	Current YTD Actual	Current Budget 2023/24	Actual 2/29/2024 % of budget 2023/24
Operating Revenue:	296,877.04	286,441.52	3,312,129.77	3,380,179.77	5,766,549.00	59%
Operating Expenses:						
Source of Supply	93,449.09	79,343.57	1,117,111.18	1,175,050.00	2,314,176.00	51%
Pumping	10,581.16	35,642.38	72,816.36	84,191.44	134,429.00	63%
Treatment	2,095.59	2,154.89	39,799.43	55,753.91	53,005.00	105%
Transmission & Distribution	86,929.87	73,421.57	482,805.15	483,445.69	693,989.00	70%
Customer Accounts	18,739.23	9,941.41	138,016.35	165,241.23	197,293.00	84%
Administrative and General	120,610.13	134,620.06	1,071,754.79	1,153,548.90	1,700,718.00	68%
Capital Improvements	129,275.08	126,340.58	1,034,200.64	1,010,724.64	1,502,147.00	67%
Other	8,372.96	11,200.73	59,071.68	67,779.08	99,880.00	68%
TOTAL OPERATING EXPENSES	470,053.11	472,665.19	4,015,575.58	4,195,734.89	6,695,637.00	63%
OPERATING INCOME (LOSS)	(173,176.07)	(186,223.67)	(703,445.81)	(815,555.12)	(929,088.00)	88%
Non-Operating Revenues	75,518.66	78,794.66	711,759.54	771,686.17	1,114,773.00	69%
Non-Operating Expenses	620.45	700.00	6,323.06	4,209.15	15,072.00	28%
NET NON-OPERATING REVENUES (EXPENSES)	74,898.21	78,094.66	705,436.48	767,477.02	1,099,701.00	70%
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	(98,277.86)	(108,129.01)	1,990.67	(48,078.10)	170,613.00	-28%
SYSTEM BUY IN FEE			-	48,220.00		
CAPITAL CONTRIBUTIONS			-	4,242.90		
NET INCOME (LOSS) IN NET POSITION			1,990.67	4,384.80		
NET POSITION-BEGINNING OF YEAR			18,942,575.73	19,470,969.73		
NET POSITION-END OF PERIOD			18,944,566.40	19,475,354.53		

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Eight Months Ending February 28, 2023 and February 29, 2024

	Last Year Current Month Actual 2/28/2023	Current Month Actual 2/29/2024	Last Year YTD Actual 2/28/2023	Current YTD Actual 2/29/2024	Current Budget 2023/24	Actual 2/29/2024 % of budget 2023/24 67%
OPERATING REVENUES						
SALES-WATER	104,478.42	80,347.68	1,771,207.75	1,730,863.76	3,298,111.00	53%
SALES-READINESS TO SERVE	189,317.30	202,821.29	1,510,885.10	1,618,832.63	2,407,603.00	67%
SALES-MISCELLANEOUS	3,081.32	3,272.55	30,036.92	30,483.38	30,838.00	99%
LEASE-WATER RIGHTS	-	-	-	-	29,997.00	0%
TOTAL OPERATING REVENUES	296,877.04	286,441.52	3,312,129.77	3,380,179.77	5,766,549.00	59%
OPERATING EXPENSES						
PURCHASED WATER	3,985.27	4,141.00	35,249.46	53,738.15	263,615.00	20%
GROUND WATER REPLENISHMENT ASSMT	48,514.44	29,525.40	656,486.19	618,269.49	1,175,437.00	53%
POWER	40,949.38	45,677.17	425,375.53	503,042.36	875,124.00	58%
TOTAL SOURCE OF SUPPLY	93,449.09	79,343.57	1,117,111.18	1,175,050.00	2,314,176.00	51%
LABOR-PUMPING	4,574.92	8,624.93	35,408.87	42,578.01	79,385.00	54%
MAINTENANCE-PUMPING	6,006.24	27,017.45	37,407.49	41,613.43	55,044.00	76%
TOTAL PUMPING	10,581.16	35,642.38	72,816.36	84,191.44	134,429.00	63%
MAINT & LABOR-TREATMENT	2,095.59	2,154.89	39,799.43	55,753.91	53,005.00	105%
TOTAL TREATMENT	2,095.59	2,154.89	39,799.43	55,753.91	53,005.00	105%
LABOR-TRANS & DISTRIBUTION	23,615.66	38,034.66	165,163.93	196,701.78	283,716.00	69%
MAINT-TRANS & DISTRIBUTION	41,438.45	28,062.70	212,835.15	189,077.79	190,224.00	99%
JOINT FACILITIES-WELL, LM CONDUIT&RES	31,120.31	17,124.72	183,132.60	221,014.95	441,193.00	50%
ORCHARD DALE PORTION	(9,244.55)	(9,800.51)	(78,326.53)	(123,348.83)	(221,144.00)	56%
TOTAL TRANSMISSION&DISTRIBUTION	86,929.87	73,421.57	482,805.15	483,445.69	693,989.00	70%
LABOR&MAINT-CUSTOMER ACCOUNTS	18,739.23	9,941.41	136,229.32	161,759.45	193,804.00	84%
UNCOLLECTIBLE ACCOUNTS	-	-	1,787.03	3,481.78	3,489.00	100%
TOTAL CUSTOMER ACCOUNTS	18,739.23	9,941.41	138,016.35	165,241.23	197,293.00	84%
TOTAL OTHER OPERATING EXPENSES	118,345.85	121,160.25	733,437.29	788,632.27	1,078,716.00	73%
TOTAL SOURCE OF SUPPLY & OPERATING EXPENSES	211,794.94	200,503.82	1,850,548.47	1,963,682.27	3,392,892.00	58%
ADMINISTRATIVE & GENERAL EXPENSES						
LABOR-FIELD-SICK, VAC, HOLIDAY	2,516.57	9,079.72	56,008.70	65,866.57	84,217.00	78%
WAGES-MANAGEMENT	13,846.98	20,765.10	101,880.78	112,430.86	169,614.00	66%
WAGES-OFFICE	23,223.57	33,495.95	153,833.30	183,138.47	280,506.00	65%
WAGES-MGMT&OFFICE-SICK, VAC, HOLIDAY	1,961.74	6,529.11	62,862.71	61,810.45	97,726.00	63%
OFFICE SUPPLIES	1,796.99	1,734.55	15,993.22	18,125.06	31,216.00	58%
AUTO SERVICE	4,490.75	3,900.37	34,538.25	36,970.43	48,559.00	76%
BANK SERVICE CHARGE	316.22	710.69	5,638.16	3,747.07	10,642.00	35%
DUES & SUBSCRIPTIONS	1,037.00	1,051.00	24,432.58	22,900.68	32,141.00	71%
BUILDING SERVICE	1,529.98	1,042.74	14,598.89	18,312.43	23,594.00	78%
OFFICE EQUIPMENT MAINT	4,123.58	1,758.54	16,474.23	16,772.27	35,217.00	48%
PROFESSIONAL SERVICES	19,528.66	-	83,847.97	59,131.20	68,059.00	87%
EDUCATION & MEETINGS	-	450.00	14,475.60	8,744.20	16,608.00	53%

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Eight Months Ending February 28, 2023 and February 29, 2024

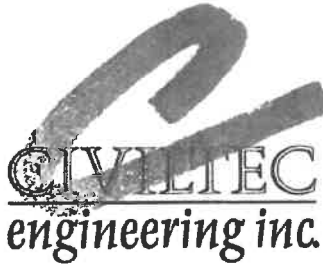
	Last Year	Current	Last Year	Current YTD	Current	Actual
	Current Month	Month	YTD	Actual	Budget	2/29/2024
	Actual	Actual	Actual	Actual	2023/24	% of budget
	2/28/2023	2/29/2024	2/28/2023	2/29/2024	2023/24	67%
LEGAL	3,962.50	5,462.50	27,000.00	32,987.50	42,390.00	78%
UTILITIES	4,465.05	3,679.68	27,037.31	27,120.55	45,433.00	60%
ENGINEERING	1,000.00	288.00	12,668.00	11,405.37	33,819.00	34%
INSUR-AUTO, LIABILITY & PROPERTY	6,481.41	9,101.91	50,877.97	67,977.18	76,646.00	89%
INSUR-GROUP HEALTH & LIFE	13,295.68	16,781.61	124,606.82	125,856.86	214,571.00	59%
EMPLOYEE WORKERS COMPENSATION	449.15	2,304.96	16,196.50	19,639.23	34,153.00	58%
DENTAL	68.00	1,469.00	2,224.00	6,849.60	4,766.00	144%
RETIREMENT-CALPERS	11,148.30	5,118.64	84,117.50	90,210.83	174,435.00	52%
RETIREMENT-DEFERRED COMP	1,592.36	1,627.37	13,182.04	14,053.46	23,551.00	60%
RETIREMENT-CALPERS UNFUND ACCR LIAB	-	-	89,261.00	80,813.00	83,515.00	97%
MAINTENANCE-GENERAL PLANT	3,775.64	8,268.62	39,999.26	68,685.63	69,340.00	99%
CAPITAL IMPROVEMENTS	129,275.08	126,340.58	1,034,200.64	1,010,724.64	1,502,147.00	67%
PROPERTY TAXES	444.06	444.73	4,065.41	3,555.86	6,236.00	57%
PAYROLL TAXES	7,928.90	10,756.00	55,006.27	64,223.22	93,644.00	69%
TOTAL ADMIN & GENERAL EXP	<u>258,258.17</u>	<u>272,161.37</u>	<u>2,165,027.11</u>	<u>2,232,052.62</u>	<u>3,302,745.00</u>	<u>68%</u>
TOTAL OPERATING EXPENSES	<u>470,053.11</u>	<u>472,665.19</u>	<u>4,015,575.58</u>	<u>4,195,734.89</u>	<u>6,695,637.00</u>	<u>63%</u>
OPERATING INCOME (LOSS)	<u>(173,176.07)</u>	<u>(186,223.67)</u>	<u>(703,445.81)</u>	<u>(815,555.12)</u>	<u>(929,088.00)</u>	<u>88%</u>
NONOPERATING REVENUES						
INTEREST INCOME	10,815.00	17,994.69	54,857.13	139,784.62	43,206.00	324%
PROPERTY TAX INCOME	52,354.29	49,284.43	548,732.78	533,956.99	916,445.00	58%
RENT INCOME	10,941.68	10,556.92	90,736.34	86,696.59	136,673.00	63%
OIL ROYALTIES	1,122.69	958.62	12,413.23	8,460.75	12,635.00	67%
MISCELLANEOUS INCOME	285.00	-	5,020.06	2,787.22	5,814.00	48%
GAIN ON ASSET SOLD	-	-	-	-	-	0%
TOTAL NONOPERATING REVENUES	<u>75,518.66</u>	<u>78,794.66</u>	<u>711,759.54</u>	<u>771,686.17</u>	<u>1,114,773.00</u>	<u>69%</u>
NONOPERATING EXPENSES						
INTEREST EXPENSE-D/G LOAN	120.45	-	1,444.35	609.15	609.00	100%
LOSS ON INVESTMENT	-	-	-	-	-	0%
DIRECTORS FEES	500.00	700.00	4,200.00	3,600.00	9,900.00	36%
DIRECTORS EXPENSES	-	-	678.71	-	4,563.00	0%
ELECTION	-	-	-	-	-	0%
TOTAL NONOPERATING EXPENSES	<u>620.45</u>	<u>700.00</u>	<u>6,323.06</u>	<u>4,209.15</u>	<u>15,072.00</u>	<u>28%</u>
NET NONOPER REVENUES(EXPENSES)	<u>74,898.21</u>	<u>78,094.66</u>	<u>705,436.48</u>	<u>767,477.02</u>	<u>1,099,701.00</u>	<u>70%</u>
NET INCOME (LOSS) IN NET POSTION	<u>(98,277.86)</u>	<u>(108,129.01)</u>	<u>1,990.67</u>	<u>(48,078.10)</u>	<u>170,613.00</u>	<u>-28%</u>

WARRANTS

La Habra Heights CWD
AP Check Register (Current by Bank)
 Check Dates: Greater than 2/14/2024

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: 13100 - EFT TRANSFERS					13110
1002591066	03/04/24	M	0130	CALPERS	\$5,667.38
1002591067	03/04/24	M	0130	CALPERS	\$1,683.03
**1002598360	03/13/24	M	0130	CALPERS	\$1,683.03
**100259359	03/13/24	M	0130	CALPERS	\$5,667.38
BANK 13100 REGISTER TOTAL:					\$14,700.82
 BANK ID: 13110 - CHECKING- WELLS FARGO					 13110
46748	02/22/24	P	0538	THREADCRAFT EMBROIDERY	\$859.41
46749	02/23/24	P	0068	SOUTHERN CALIF EDISON CO	\$8,772.67
46750	03/12/24	P	0116	ACWA-JPIA	\$16,854.13
46751	03/12/24	P	0471	ALEXANDER'S METER READING SOL	\$740.00
46752	03/12/24	P	0353	ARCO BUSINESS SOLUTIONS	\$2,377.81
46753	03/12/24	P	0532	ASAP ADVANCED SECURITY & PRO.	\$106.08
46754	03/12/24	P	0146	AWWA	\$501.00
46755	03/12/24	P	0013	CANNINGS HARDWARE	\$141.68
46756	03/12/24	P	0014	CENTRAL BASIN MWD	\$4,141.00
46757	03/12/24	P	0441	CINTAS CORPORATION	\$87.50
46758	03/12/24	P	0145	CIVILTEC ENGINEERING INC	\$13,897.50
46759	03/12/24	P	0558	CONEXWEST	\$628.42
46760	03/12/24	P	0062	ENERGY CONTROL HVAC	\$166.00
46761	03/12/24	P	0164	EXCEL TELEMESSAGING	\$140.00
46762	03/12/24	P	0389	FRONTIER COMMUNICATIONS	\$86.81
46763	03/12/24	P	0124	G M SAGER CONSTRUCTION CO	\$350.00
46764	03/12/24	P	0099	GRAINGER INC	\$1,125.60
46765	03/12/24	P	0369	HIGHROAD INFO TECHNOLOGY	\$483.95
46766	03/12/24	P	0153	HOME DEPOT CR SERVICES	\$2,066.98
46767	03/12/24	P	0557	ICE PROS LLC LIC#1072937	\$807.48
46768	03/12/24	P	0447	IVAN RAMIREZ	\$188.20
46769	03/12/24	P	0033	J A SALAZAR CONSTRUCTION	\$10,333.17
46770	03/12/24	P	0044	JIM BAUCHER	\$432.00
46771	03/12/24	P	0205	JOE MATTHEWS	\$380.00
46772	03/12/24	P	ONETIM	JOESKEY CHOU	\$1,135.70
46773	03/12/24	P	0051	LINCOLN FINANCIAL GROUP	\$3,372.55
46774	03/12/24	P	0430	MICHAEL SILANDER	\$5,462.50
46775	03/12/24	P	0503	MICHELLE SAVAGE	\$212.80
46776	03/12/24	P	0231	O'REILLY AUTO PARTS	\$162.16
46777	03/12/24	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$85.64
46778	03/12/24	P	0363	RWS OF SOUTHERN CALIFORNIA	\$252.74
46779	03/12/24	P	0258	S&J SUPPLY CO, INC	\$1,826.10
46780	03/12/24	P	0470	SALINAS TIRES & WHEELS	\$1,305.63
46781	03/12/24	P	0415	SAMUEL MUNOZ	\$1,400.00
46782	03/12/24	P	0147	SAN GABRIEL VALLEY WATER CO	\$59.19
46783	03/12/24	P	0069	SOCALGAS	\$62.93
46784	03/12/24	P	0229	SOUTH COAST AQMD	\$30.00
46785	03/12/24	P	0068	SOUTHERN CALIF EDISON CO	\$48,337.12
46786	03/12/24	P	0243	TAMMY WAGSTAFF	\$1,000.00
46787	03/12/24	P	ONETIM	THE FRIDAY GROUP	\$122.20
46788	03/12/24	P	0427	TPX COMMUNICATIONS	\$2,010.93
46789	03/12/24	P	0078	UNDERGROUND SERVICE ALERT	\$127.25
46790	03/12/24	P	0386	VERIZON WIRELESS	\$773.04
46791	03/12/24	P	0016	WATER REPLENISHMENT DISTRICT	\$42,748.38
BANK 13110 REGISTER TOTAL:					\$176,154.25
GRAND TOTAL :					\$190,855.07

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT
 ** Denotes broken check sequence.



Civil, Water, Wastewater, Drainage and Transportation Engineering
Construction Management • Surveying
California • Arizona

February 21, 2024

La Habra Heights County Water District
1271 North Hacienda Road
La Habra Heights, CA 90631

Attention: Michael Gualtieri, General Manager

Subject: Engineering Activities for the Month of **January 2024**
Invoice Backup Support - Billing Period through January 31, 2024

Dear Mr. Gualtieri:

The La Habra Heights County Water District requires Engineering Support from **CIVILTEC engineering, inc. (Civiltec)** at times on various projects. This work is provided on a time and materials basis when requested and directed by LHHCWWD management. Following is an explanation of time spent to back up the **January 2024** invoicing. The numbering system is the **Civiltec** project number and tracking system.

✓ **2023133.00 – General Engineering Support FY23-24.** This project has been established to aid the District in general engineering inquiries, participate in meetings, hydraulic modeling and calibration and overall engineering support. The total budget for General Engineering Support has been established at \$25,000.00 for each Fiscal Year. Below is an accounting of expenditures under this **Civiltec** job number for FY 2023-24.

There were expenditures in January 2024 of \$1,987.50. David and Shem met with the District to discuss the new PFAS Plant and the planning and design process. David also assisted the District with researching the Subtropic Pipeline previous bid results and located as-built drawings. The remaining budget is \$10,351.25.

✓ **2023134.00 – Engineering Fireflow Modeling FY23-24.** This project has been established to aid the District with computer model simulations for fireflow requests by LHHCWWD customers. Below is an accounting of expenditures under this **Civiltec** job number for FY 2023-24.

There were expenditures in the month of January 2024 totaling \$282.50. We have set up new project numbers per fire flow simulation. We are using this main number 2023134 and have put extensions starting with .01 for the first request.

2023134.12 Fireflow Test for 1885 Kashian Road \$282.50



- ✓ **2020203.00 – Vigil Reservoir Drain Outlet Repair.** LHHCWWD plans to repair the existing outlet structure that was damaged during a tank overflow event. The drain rock, shotcrete, reinforcing fabric and concrete energy dissipater have been damaged. The overall engineering budget for the project is \$136,950.00. *Civiltec* has completed the design to 100% complete and have worked with the District to place the project out to bid through PlanetBids. There were expenditures of \$2,586.25 in the month of January 2024. The remaining budget is \$79,746.25.
- ✓ **2022169.00 – Well No. 12 Well Siting Study.** LHHCWWD plans to drill a new well in the Judson Well Field. The overall budget for the project is \$157,770.00. There were expenditures \$1,500.00 in January 2024. David met with the District and Jordan Kear to strategize about next steps. The District is considering the destruction of Well No. 9 and civil improvements to the Well No. 9 discharge pit. The remaining budget is \$29,071.50.
- ✓ **2023149.00 – Reservoir 10A Rehabilitation.** LHHCWWD plans to put the Reservoir 10A project back out to bid. The project was bid in 2019 and was not pursued at that time due to high costs. *Civiltec* resurrected the 2019 project and has completed the design of the current rehabilitation based upon new project goals established by the District. DDW also provided new requirements that have taken affect since 2019. *Civiltec* issued the District a proposal covering the Scope of Services with a budget that includes design, bidding, construction management and full-time observation services. The proposal totals \$89,910.00. The project has been placed out to bid. There were expenditures in the month of January 2024 totaling \$4,800.00. The remaining budget is \$74,300.00.
- ✓ **2023330.00 – Carrie Hills Lane Pipeline Design.** LHHCWWD plans to construct approximately 200 LF of 8" pipeline and a new fire hydrant to serve a new house construct on Carrie Hills Lane. *Civiltec* issued the District a proposal covering the design phase Scope of Services with a budget that includes design and bidding services. The proposal totals \$23,860.00. *Civiltec* has developed the 90% design and has been issued to the District for review and comments. There were expenditures are \$4,728.75 in the month of January 2024. The remaining budget is \$2,706.75.

I hope this information helps with your processing of the project invoices. Please let me know if you have any questions.

Very truly yours,

CIVILTEC engineering, inc.

A handwritten signature in black ink, appearing to read 'W. David Byrum', written over a horizontal line.

W. David Byrum, P.E.
President, Principal Engineer

Michael Silander

Attorney at Law

2629 Townsgate Road, Suite 235

Westlake Village, CA 91361

RECEIVED

MAR 01 2024

INVOICE

LA HABRA HEIGHTS
COUNTY WATER DISTRICT

DATE: MARCH 1, 2024

TO:

La Habra Heights County Water District

1271 Hacienda Road

La Habra Heights, CA 90631

PLEASE REMIT PAYMENT TO:

Michael Silander

2629 Townsgate Road, Suite 235

Westlake Village, CA 91361

SPECIFICATIONS:

LHHCWD/TOTAL

Invoice for legal services rendered in February 2024.

MATTER	HOURS	AMOUNT
Transactional - General	33.7	\$4,212.50
Retainer	Flat fee	\$1,250.00
		TOTAL: \$5,462.50

Please make all checks payable to Michael Silander

If you have any questions concerning this invoice,

please email michael@silanderlaw.com or call 805-490-9247

REPORT OF SUPERINTENDENT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: 3/15/24

**TO: MIKE GUALTIERI, GENERAL MANAGER
JOE MATTHEWS ASSISTANT GENERAL MANAGER,
& BOARD OF DIRECTORS**

FROM: IVAN RAMIREZ, ASSISTANT SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S REPORT FOR MARCH 2024

System and Equipment Maintenance

- Repaired six service leaks and one main leak.
- Verizon installed cameras and GPS on field vehicles.
- Installed GPS devices on our Backhoe and Emergency Generators.

SCADA System

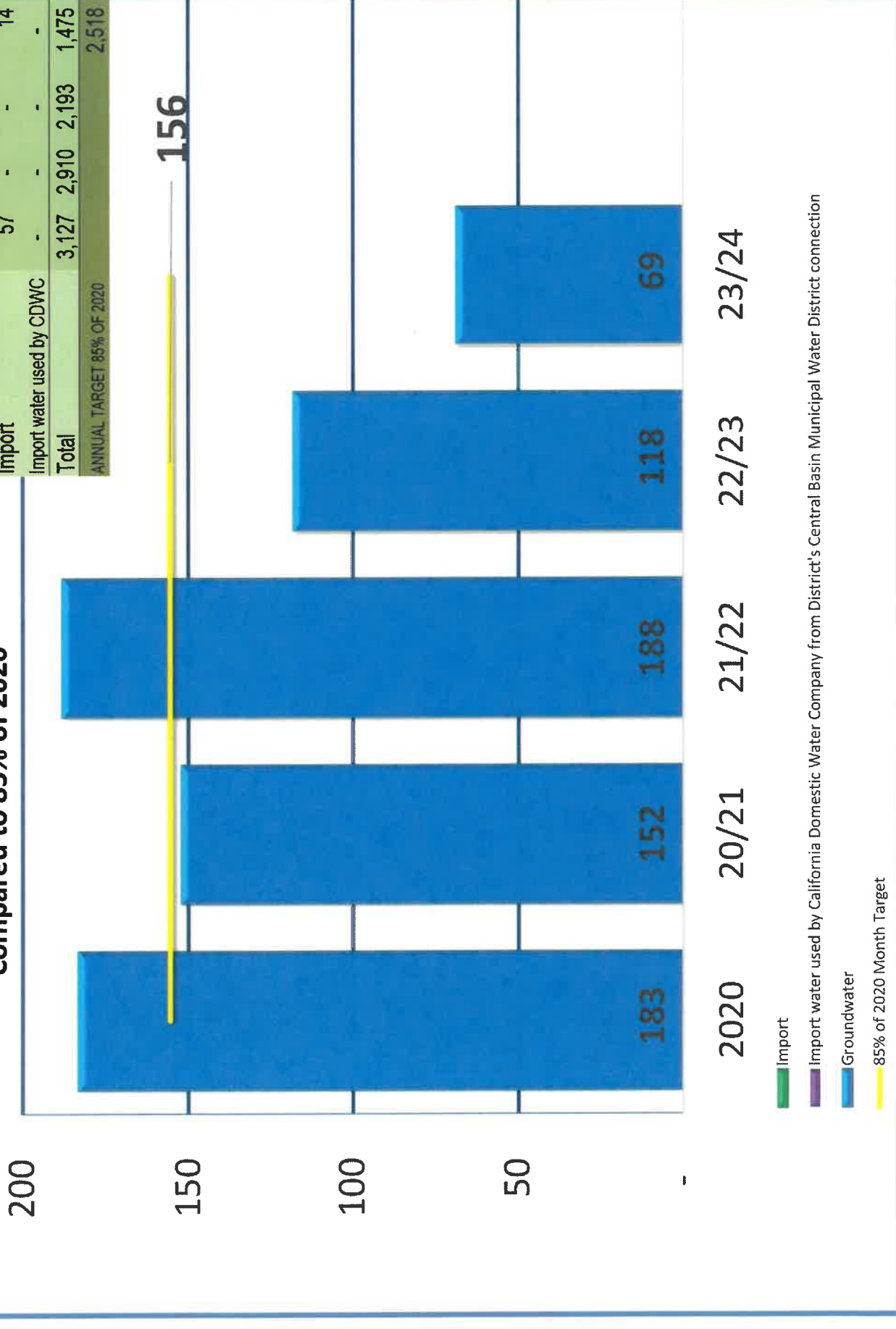
- Plant 6 cellular communications have been replaced with a landline connected to our private SCADA network communications provider TPX.
- Prepared Snooks reservoir for installation of underground cable to connect to our private SCADA network communications provider, replacing the cellular communications system. Currently waiting for Spectrum to complete their cable installation.

LA HABRA HEIGHTS COUNTY WATER DISTRICT

Production in acre feet for FEBRUARY

Compared to 85% of 2020

ANNUAL WATER USAGE					
Water Source	2020/2021	2021/2022	2022/2023	2023/24 THRU FEB	
Groundwater	3,070	2,910	2,193	1,461	
Import	57	-	-	14	
Import water used by CDWC	-	-	-	-	
Total	3,127	2,910	2,193	1,475	
ANNUAL TARGET 85% OF 2020					2,518



■ Import
■ Import water used by California Domestic Water Company from District's Central Basin Municipal Water District connection
■ Groundwater
— 85% of 2020 Month Target

**DISCUSS AND AWARD
CONTRACT FOR
RESERVOIR 10A REHABILITATION**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: MARCH 19, 2024
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, ASSISTANT GENERAL MANAGER, MICHAEL GUALTIERI, SECRETARY/GENERAL MANAGER
SUBJECT: RESERVOIR 10A REHABILITATION PROJECT

Reservoir 10A is scheduled for rehabilitation. We have received the following two bids:

Paso Robles Tank	\$1,267,288
+ 10% contingency	<u>\$126,828.80</u>
Total with contingency	\$1,395,116.80
Spiess Construction	\$1,907,180
+ 10% contingency	<u>\$190,718</u>
Total with contingency	\$2,097,898

I recommend awarding a contract to Paso Robles Tank for the rehabilitation of reservoir 10A.

ITEM NUMBER	DESCRIPTION	2024 Estimate	Paso Robles Tank	Spiess
1	Mobilization and Demobilization complete with Insurance Requirements (60% Mobilization, 40% Demobilization)	\$ 60,000.00	\$ 39,000.00	\$ 130,000.00
2	Provide Payment and Performance Bonds	\$ 7,500.00	\$ 20,000.00	\$ 11,900.00
3	Provide for public convenience, safety and traffic control, complete	\$ 2,000.00	\$ 3,500.00	\$ 4,145.00
4	Remove existing handrails, center vent, interior ladder and exterior access ladder, complete	\$ 20,000.00	\$ 20,000.00	\$ 16,605.00
5	Take down and store cathodic protection system (60%). Reinstall after coating (40%)	\$ 10,000.00	\$ 13,500.00	\$ 12,880.00
6	Prepare, clean, blast and prime coat the interior roof, shell, and floor, complete.	\$ 455,500.00	\$ 506,250.00	\$ 695,940.00
7	Prepare and apply the final coats of the interior roof, shell, and floor, complete.	\$ 89,000.00	\$ 140,625.00	\$ 373,445.00
8	Prepare and install caulking of the roof/shell joint, complete.	\$ 3,500.00	\$ 3,375.00	\$ 4,800.00
9	Install spiral staircase, complete	\$ 45,000.00	\$ 45,000.00	\$ 73,780.00
10	Install roof railing system with kickplates and self-closing gate	\$ 62,500.00	\$ 43,000.00	\$ 67,270.00
11	Construct improvements to overflow pipe. Add new airgap screen to overflow pipe	\$ 4,500.00	\$ 3,500.00	\$ 7,480.00
12	Prepare, clean, sand blast/power wash and coat the exterior roof and shell, complete.	\$ 195,000.00	\$ 230,000.00	\$ 334,710.00
13	Prepare, clean, power wash and coat the exposed concrete surfaces of the ring footing	\$ 4,500.00	\$ 3,375.00	\$ 7,800.00
14	Install new center vent, complete	\$ 6,500.00	\$ 7,000.00	\$ 21,015.00
15	Cut interior pipe and install 45-degree bend on inlet/outlet pipe, complete	\$ 4,000.00	\$ 5,000.00	\$ 10,025.00
16	Install new interior access ladder, complete	\$ 21,500.00	\$ 12,000.00	\$ 13,525.00
17	Install FRP grate fall protection to 3 hatches	\$ 7,500.00	\$ 6,500.00	\$ 7,760.00
18	Install Miller Saf-T-Notch System on Interior Ladder	\$ 5,500.00	\$ 5,000.00	\$ 13,075.00

19	Cut and remove 12" inlet/outlet pipe below grade, construct 12" pipe, backfill and pave	\$ 45,250.00	\$ 66,250.00	\$ 12,545.00
20	Remove interfering portions of the 12-inch inlet/outlet piping and install a 12-inch Force Balanced Flex-Tend, EBBA Iron, complete, including painting.	\$ 78,500.00	\$ 92,250.00	\$ 71,000.00
21	Clean, washdown and disinfection of the Reservoir, complete, in accordance with AWWA Standard C652	\$ 7,500.00	\$ 3,163.00	\$ 6,000.00
22	Compliance with Best Management Practices	\$ 2,500.00	\$ -	\$ 11,480.00
	TOTAL BID SCHEDULE ITEMS 1 THROUGH 19	\$ 1,137,750.00	\$ 1,268,288.00	\$ 1,907,180.00

Exterior Ladder with Climb System \$ 35,000.00 \$ 30,000.00 \$ 35,950.00

TOTAL BID WITH EXTERIOR LADDER \$ 1,127,750.00 \$ 1,253,288.00 \$ 1,869,350.00

10% Contingency \$ 126,828.80

Total with Contingency \$ 1,395,116.80



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 Electrical/Controls Engineering • Construction Management • Surveying
 California • Arizona

MEMORANDUM
LA HABRA HEIGHTS COUNTY WATER
DISTRICT



TO: Michael Gualtieri, General Manager
FROM: W. David Byrum, P.E., Principal Engineer
DATE: March 22, 2024
SUBJECT: Recommendation for the Award of Contract, Reservoir 10A Rehabilitation Project.

The Reservoir 10A rehabilitation project was identified in the 2022 Water Master Plan as a priority Capital Improvement Project. LHHCWD has had the rehabilitation of this Reservoir on the action list for several years due to results of inspection work by Dive Corr. The Division of Drinking Water (DDW) has also conducted a site visit and provided additional recommendations for upgrades to comply with their newest standards as well as new OSHA standards. The project was originally bid in 2019 and was not pursued at that time. The estimated construction cost for the Project is \$1,137,750, without contingencies included, based upon cost trends in early 2024 at the end of the design phase.

Bidding Documents and Specifications for the subject project were issued on January 12, 2024 and bids were received March 20, 2024. A pre-bid field walk was not mandated for the Project but was encouraged. One addendum was issued in the bidding phase to postpone the bid by one month to provide bidders the opportunity to see the site. Heavy rains in February made the site somewhat inaccessible. The Bidding Documents were sent to six contractors. Two contractors submitted bids as follows:

Bidder's Name	Bid w/ Contingencies
Paso Robles Tank	\$1,268,288.00
Speiss Construction	\$1,907,180.00
Crosno Tank	No Bid
Superior Tank	No Bid
Pacific Tank	No Bid
Advanced Industrial Services	No Bid
Engineer's Estimate	\$1,137,750.00

LHHCWD did receive emails ahead of the bid date from Crosno Tank and Superior Tank thanking the District for the opportunity to bid the project and each stated their workload would not allow them to participate in bidding due to their current workload. We attempted to communicate more than once with Pacific Tank and Advanced Industrial Services during the bid process but received no responses. We did receive notices of 'read' emails from both firms regarding the initial bid request and the receipt of the one addendum.



The bids received were analyzed for compliance with the Notice Inviting Bids, Addendum No. 1 and the full bidding packet. Both bids received do comply with all aspects of the request for bids. Bid Bonds were provided. *Civiltec* has worked with both contractors and most recently has worked with Paso Robles Tank on projects in Santa Clarita and the Inland Empire. Paso Robles Tank is the contractor that rehabilitated the Lyons Reservoir for the District in 2012. Paso Robles Tank is a wholly owned subsidiary of Associated Construction and Engineering, Inc. (ACE) that is headquartered in Laguna Hills, California.

Paso Robles Tank is subtracting piping and electrical work to Canyon Springs Enterprises of Temecula. They are also subcontracting the R&R of the cathodic protection system to Accurate Corrosion Control of Pleasanton. Sand blasting and coating (labor only) is being subcontracted to J. Colon Coating. The subcontracted work is within the core expertise of each subcontractor.

RECOMMENDATION

The low bidder, Paso Robles Tank, and the bids received were reviewed in detail for compliance with the Bidding and Contract Documents. Paso Robles Tank has been engaged in reservoir construction and rehabilitation projects for over 85 years and complies with all requirements established for this project. It is recommended to award the Contract for the Reservoir 10A Project to Paso Robles Tank in the amount of \$1,268,288.00. This bid price does not include contingencies. The Board may consider adding a 10% contingency factor to the award (the total will be \$1,395,116.80).

**DISCUSS AND AWARD
CONTRACT FOR
CARRIE HILLS PIPELINE**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: MARCH 19, 2024

TO: BOARD OF DIRECTORS

**FROM: JOE MATTHEWS, ASSISTANT GENERAL MANAGER, MICHAEL
GUALTIERI, SECRETARY/GENERAL MANAGER**

SUBJECT: CARRIE HILLS PIPELINE PROJECT

A property owner on Carrie Hills Lane plans to build a new house that requires a new fire hydrant installation, per the city fire code. The developer has already paid for the design and bid management services.

We received five bids for the pipeline installation. The results are as follows:

- W.A. Rasic \$177,551.00
- Doty Brothers \$186,572.65
- Brkich \$215,490.00
- J.A. Salazar \$232,677.50
- T.E. Roberts \$412,018.20

I recommend awarding the project to W.A. Rasic and will require a deposit from the developer for \$225,688.10; the sum of pipeline installation, Civiltec's construction management, and District overhead.



Civil, Water, Wastewater, Drainage, Transportation and Electrical/Controls Engineering • Construction Management • Surveying California • Arizona

MEMORANDUM
LA HABRA HEIGHTS COUNTY WATER DISTRICT



TO: Michael Gualtieri, General Manager
FROM: W. David Byrum, P.E., Principal Engineer
DATE: March 21, 2024
SUBJECT: Recommendation for the Award of Contract, Carrie Hills Lane Pipeline Project.

LHHCWD has identified the need for a new water pipeline on Carrie Hills Lane from the intersection of Chota Road to a new terminal fire hydrant. The new pipeline consists of installing approximately 260 linear feet of new 8-inch ductile iron pipe on Carrie Hills Lane along with a new public fire hydrant. The project is being funded by a developer. The estimated construction cost for the Project is \$250,602.00 with 10% contingencies included as presented at the end of the design phase.

Bidding Documents and Specifications for the subject project were issued on February 23, 2024 and bids were received March 14, 2024. A pre-bid field walk was not mandated for the Project. One addendum was issued in the bidding phase to update the Bidding Schedule with additional square footage of AC replacement to cover the T-cut outside the trench line. The Bidding Documents were sent to six contractors. Five contractors submitted bids as follows:

Table with 2 columns: Bidder's Name, Bid w/ Contingencies. Rows include WA Rasic Construction (\$177,551.00), Doty Brothers (\$186,572.65), Robert Brkich Construction (\$215,490.00), J A Salazar Construction (\$232,677.50), TE Roberts (\$412,018.20), and Engineer's Estimate (\$250,602.00).

RECOMMENDATION

The low bidder, WA Rasic Construction, and the bids received were reviewed in detail for compliance with the Bidding and Contract Documents. WA Rasic Construction has been engaged in pipeline projects for over 40 years and complies with all requirements established for this project. It is recommended to award the Contract for the Carrie Hills Pipeline Project to WA Rasic Construction in the amount of \$177,551.00.

LHHQWD VISTA DEL LLANO DRIVE WATER LINE IMPROVEMENTS
BIDS RECEIVED SEPTEMBER 21, 2021

Item #	Description	Qty	Unit	Engineer's Estimate		BRKICH		SALAZAR		DOTY		RASIC		ROBERTS	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization and Demobilization	1	LS	\$30,500.00	\$30,500.00	\$18,000.00	\$18,000.00	\$15,000.00	\$15,000.00	\$10,180.00	\$10,180.00	\$15,420.00	\$15,420.00	\$40,329.00	\$40,329.00
2	Provide Public Convenience and Safety	1	LS	\$6,070.00	\$6,070.00	\$10,000.00	\$10,000.00	\$9,600.00	\$9,600.00	\$4,294.00	\$4,294.00	\$2,280.00	\$2,280.00	\$8,504.00	\$8,504.00
3	Provide construction safety measures	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$9,800.00	\$9,800.00	\$1,200.00	\$1,200.00	\$2,330.00	\$2,330.00	\$8,504.00	\$8,504.00
4	Sawcut, Remove and Dispose AC on Carrie Hills Lane	650	SF	\$25.00	\$16,250.00	\$16.00	\$10,400.00	\$5.50	\$3,575.00	\$11.25	\$7,312.50	\$1.50	\$975.00	\$39.00	\$25,350.00
5	Trenching and Resurfacing in Carrie Hills Lane	1,250	SF	\$54.00	\$67,500.00	\$30.00	\$37,500.00	\$15.00	\$18,750.00	\$8.20	\$10,250.00	\$28.50	\$35,625.00	\$43.00	\$53,750.00
6	Furnish and Install new 8" DIP Piping in Carrie Hills Lane	260	LF	\$225.00	\$58,500.00	\$250.00	\$65,000.00	\$400.00	\$104,000.00	\$292.00	\$75,920.00	\$231.00	\$60,060.00	\$393.00	\$102,180.00
7	Furnish and Install 1" Air Release Valve Assembly	1	EA	\$6,000.00	\$6,000.00	\$8,000.00	\$8,000.00	\$9,800.00	\$9,800.00	\$8,597.00	\$8,597.00	\$5,580.00	\$5,580.00	\$13,864.00	\$13,864.00
8	Furnish all labor, material and equipment to construct 8" by 8" full wrap tapping sleeve with 8-inch tapping valve including street resurfacing per LHHQWD Standard Detail 12 and all other appurtenances necessary to install the hoop.	1	EA	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$12,000.00	\$12,000.00	\$14,815.00	\$14,815.00	\$8,270.00	\$8,270.00	\$40,191.00	\$40,191.00
9	Furnish and install new 6" Fire Hydrant Assembly with Bollards	1	EA	\$14,000.00	\$14,000.00	\$16,000.00	\$16,000.00	\$19,000.00	\$19,000.00	\$19,487.00	\$19,487.00	\$19,170.00	\$19,170.00	\$30,869.00	\$30,869.00
10	Compaction testing and asphalt paving density testing	1	LS	\$5,500.00	\$5,500.00	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$5,824.00	\$5,824.00	\$1,100.00	\$1,100.00	\$17,007.00	\$17,007.00
11	Pressure test and disinfect	1	LS	\$3,500.00	\$3,500.00	\$6,000.00	\$6,000.00	\$3,500.00	\$3,500.00	\$11,732.00	\$11,732.00	\$10,600.00	\$10,600.00	\$34,014.00	\$34,014.00
Estimated Construction Budget					\$227,820.00		\$195,900.00		\$211,525.00		\$169,611.50		\$161,410.00		\$374,562.00
10% Contingency					\$22,782.00		\$19,590.00		\$21,152.50		\$16,961.15		\$16,141.00		\$37,456.20
Total Estimated Construction Budget					\$250,602.00		\$215,490.00		\$232,677.50		\$186,572.65		\$177,551.00		\$412,018.20

CIVILTEC ENGINEERING INC.

**DISCUSS AND AWARD
CONTRACT FOR VIGIL RESERVOIR
DRAIN STRUCTURE REPAIR**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: MARCH 19, 2024

TO: BOARD OF DIRECTORS

**FROM: JOE MATTHEWS, ASSISTANT GENERAL MANAGER, MICHAEL
GUALTIERI, SECRETARY/GENERAL MANAGER**

SUBJECT: VIGIL RESERVOIR DRAIN STRUCTURE REPAIR

The drain structure at Vigil Reservoir is damaged and requires repair. The bid results received are as follows:

- Sol Construction- \$197,858.00
- Voltaire Engineering- \$200,826.00
- Kal Best Contractor- \$444,444.00

The District has submitted a claim to JPIA for reimbursement for this project.

I recommend awarding the Vigil Reservoir Drain Structure Repair Project to Sol Construction.

**DISCUSS AND ACTION
VOTE FOR SPECIAL DISTRICT
LAFCO REPRESENTATIVE**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: MARCH 19, 2024

TO: BOARD OF DIRECTORS

**FROM: JOE MATTHEWS, ASSISTANT GENERAL MANAGER, MICHAEL
GUALTIERI, SECRETARY/GENERAL MANAGER**

SUBJECT: SPECIAL DISTRICT LAFCO REPRESENTATIVE VOTE

The District received a memorandum to vote for one candidate for the Special District LAFCO Voting Member for the term expiring May 2028.

I will present the ballot and supplementary materials at our meeting for your review. Ballots must be returned by 5:00 p.m. on Friday, April 26, 2024