

**AGENDA FOR REGULAR MEETING
BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
November 25, 2014 @ 4:00PM**

1. **Roll call of Directors by Secretary.**
2. **Notation of staff members and others present.**
3. **Public Communications.** (Comments will be limited to 3 minutes for non-agenda items and 3 minutes for agenda items.)
4. **Consent Items:** It is recommended these items be acted upon simultaneously unless separate discussion or action is requested by a member of the public or a Director.
 - a. Minutes of Regular Board meeting for October 14, 2014 (approve)
 - b. Financial Reports – September 2014 (approve)
 - c. Financial Reports – October 2014 (approve)
 - d. Status of Investments – third quarter
5. **Approval of warrants and authorize signatures per warrant list.**
6. **Report and recommendations of General Manager.**
 - a. Discuss and Action – Changes to Employee Policies and Procedures Manual, Retiree’s Health Insurance Open Enrollment that retiree will have to fill out an open enrollment form every year to continue coverage
 - b. Discuss and Action – December 9, 2014, Board Meeting – whether to cancel or move to the 4th Tuesday December 23, 2014
 - c. Discuss and Action- Authorizing the destruction of certain District records by approving amendment of the Record Retention Program
 - d. Update on District Activities
7. **Directors Comments.**
8. **Adjournment.**