

MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
May 28, 2024

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on May 28, 2024, at 4:05 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Joe Matthews.

PRESENT: Directors Baroldi, Cooke, Crabb, and McVicar

ABSENT: Director Perumean

Item 2. Staff members and others present. Staff: Joe Matthews, Secretary/General Manager, Tammy Wagstaff, Treasurer, and Ivan Ramirez, Superintendent. Others present; Michael Silander, Attorney at Law, and Yvette Stevenson-Rodriguez, Director of Orchard Dale Water District, Michael Gualtieri and Dana Baroldi.

(Director Perumean arrived at the meeting at 4:10 p.m.)

Item 3. Public Communications – Yvette Stevenson-Rodriguez, Director of Orchard Dale Water District discussed wanting to continue our strong relationship between agencies.

Item 4. Directors Report – Individual, Subcommittees, and/or Attended Events. –

Director McVicar discussed T-bills and customer leak on Greenview Road.

Director Crabb discussed District's response to customer leak on Greenview Road.

Item 5.a. & b. Minutes of Regular Meeting for April 23, 2024, and Financial Reports-April 2024. After discussion, there was a motion by Director McVicar and seconded by Director Baroldi to approve the minutes and financial reports. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None

ABSENT: None

Item 6. Approval of warrants and authorized signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Baroldi that the warrant numbers 46863 through 46960 in the amount of \$391,677.66 and EFT transfers in the amount of \$15,040.14 be approved and signatures be authorized. Warrant number 46907 was voided. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None

ABSENT: None

Item 7. Report of Superintendent. Ivan Ramirez informed three service leaks were repaired. SOL Construction completed overflow drainage repairs at Vigil Reservoir. Restoration of vegetation is the last phase of the project. Vegetation at Reservoir 10A was cleared in excess of 50 feet away from the tank as a fire prevention measure. Most of the water was drained through normal usage. The remaining water was drained through a controlled effort to keep it off the road as much as possible and kept it from being damaged. TPX has completed installing our new secure landline at Snooks Reservoir. Spectrum has completed its cable installation at Plant 5. We are waiting for TPX to install equipment to replace the cellular system with our new secure landline system.

Item 8.a. Discuss and Adopt – Resolution 24-03 Fiscal Year 2024/2025 Annual Budget. After discussion, there was a motion by Director McVicar and seconded by Director Crabb to approve the budget except the salary portion of the budget. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None

ABSENT: None

Item 8.b. Discussion and Approve – Fiscal Year 2024/2025 Fiscal Year Salary and Benefits. After discussion there was a motion by Director Cooke and seconded by Director Perumean to approve a 3.9% cost of living increase and a 2% merit not to exceed \$1,092,000.00 of total salaries. Merit increases given to an employee is at the discretion of the General Manager. All future forecasting will use the previous average of six months CPI-W for the Los Angeles area. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None

ABSENT: None

Items 8.c. Discuss and Adopt – Resolution 24-04, Approve investing District funds in Certificate of Deposits. After discussion, there was a motion by Director Baroldi and seconded by Director Crabb to approve investing District funds in Certificate of Deposits. There was a minor change to resolution changing “Ad Hoc Committee” to “Investment Subcommittee”. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None

ABSENT: None

8.d. Discuss and Action – Authorize Investment Subcommittee to invest more than one million dollars. After discussion, there was a motion by Director Cooke and seconded by Director Crabb to approve the subcommittee to invest more than one million dollars. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None

ABSENT: None

8.e. Discuss and approve – 2024 Spring “H2O Pipeline”. After discussion, there was a motion by Director Baroldi and seconded by Director Perumean to approve “H2O Pipeline” with minor changes. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None

ABSENT: None

8.f. Discuss and Action – General Manager salary. After discussion there was a motion by Director Crabb and seconded by Director Perumean to approve the salary at \$180,000.00 per year. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None

ABSENT: None

(The closed session began at 4:21 p.m. and ended at 6:25 p.m.)

Item 9.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d). No reportable action was taken.

Item 9.b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8

Property: Real property subject to license no. 516436, dated June 1, 1918, between BNSF Railway Company and La Habra Heights County Water District, covering a site for a thirty-inch water line from Railway Company's Mile Post 153.11 to 153.42 in Los Nietos, Los Angeles County, California.

Agency negotiator: Joe Matthews, General Manager, and Michael Silander, General Counsel. No reportable action was taken.

Item 9. c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8

Property: Potential easements at 19-1358 Whittier Mobile CC, 10550 Dunlap Crossing Road, Whittier, CA.

Agency negotiators: Joe Matthews, General Manager, and Michael Silander, District Counsel.

Negotiating parties: La Habra Heights County Water District and SoCalGas. No reportable action was taken.

Item 9.d. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8

AT & T cell tower lease offer on a portion of Reservoir 10A property, APN parcel(s) 8239-031-900, 8239-031-902, 8239-031-901, and 8239-031-903.

Agency negotiators: Joe Matthews, General Manager, and Michael Silander, District Counsel.

Negotiating parties: La Habra Heights County Water District and AT&T. No reportable action was taken.

Item 9.e. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Government Code § 54956.9(d)(4)

Initiation of litigation: One case. No reportable action was taken.

Item 9.e PUBLIC EMPLOYEE APPOINTMENT
Government Code Section 54957

Title: General Manager/Secretary. No reportable action was taken.

Item 10. There being no further business to come before the Board, a motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 7:05 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar and Perumean

NOES: None


ABSENT: None

Dated: June 25, 2024



Brad Cooke, President

(SEAL)



Joe Matthews, Secretary