

MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS  
LA HABRA HEIGHTS COUNTY WATER DISTRICT  
April 23, 2019

A regular meeting of the Board of Directors of La Habra Heights County Water District ("District") was held on April 23, 2019 at 4:05 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Treasurer/Office Manager, Tammy Wagstaff.

PRESENT: Directors Baroldi, Cooke, McVicar and Wilson

ABSENT: Director Perumean

Item 2. Staff members and others present. Staff: Joe Matthews, Superintendent. Others present: Michael Silander, Attorney at Law, Mr. Lee, property owner in La Habra Heights.

Item 3. Public Communications - Mr. Lee proposed alternative location for pipeline to property on Subtropic

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events- Director McVicar plans to attend ACWA/JPIA board meeting

Item 5.a., b., c. and d. Minutes of Regular Board Meeting of March 12, 2019, Financial Reports – February 2019, Financial Reports – March 2019 and Status of Investments – First Quarter 2019. There was a motion by Director McVicar and seconded by Director Wilson to approve the consent items. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar and Wilson

NOES: None

ABSENT: Director Perumean

Item 6. Approval of warrants and authorize signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Wilson that the warrant numbers 42746 through 42838 in the amount of \$333,336.16 and EFT transfers in the amount of \$13,475.58 be approved and signatures be authorized. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar and Wilson

NOES: None

ABSENT: Director Perumean

(Director Perumean entered at 4:45 pm)

Item 7.a. Discuss and Approve – Resolution 19-01 Annual Statement of Investment Policy. After discussion, there was a motion by Director McVicar and seconded by Director

Baroldi to approve Resolution 19-01. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson  
NOES: None  
ABSENT: None

(Michael Gualtieri, General Manager/Secretary entered the meeting at 5:05 p.m.)

Item 7.b. Discuss and Approve – Resolution 19-02. Update to Employee Policies and Procedures Manual. After discussion directed staff to review items needing further research, modifications and to bring back at a future meeting.

Item 7.c. Discuss and Approve – Hire Sturdivan Emergency Management, SEMC, LLC to do Hazard Mitigation Plan for La Habra Heights County Water District. After discussion directed staff to resolve several issues related to proposal and bring back at a next meeting.

Item 7.d. Discuss and Action – 2019-2020 Annual Budget. After discussion directed staff to make changes to budget and bring back next month.

(Director Wilson left the meeting at 6:00 pm)


Item 7.e. Update on District Activities. Tammy Wagstaff provided update on Auto Pay for Checks and Bank Check Elimination. Michael Gualtieri discussed SCADA Upgrade. Joe Matthews discussed well meter replacements. Michael Gualtieri reviewed Water Production from Ground and Import graph.

Item 8. Closed Session. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Rowland Water District v. La Habra Heights County Water District, Los Angeles Superior Court Case No. KC070088. Discussion of existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.96. One case. No reportable action was taken. Direction was given to staff.

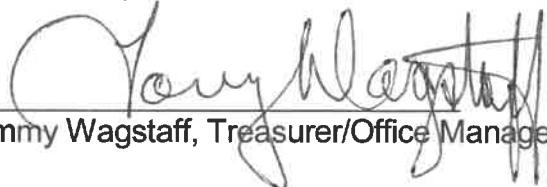
Item 9. There being no further business to come before the Board, motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 6:59 p.m. Vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar and Perumean  
NOES: None  
ABSENT: Director Wilson

Dated: May 28, 2019

  
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Brad Cooke, President

(SEAL)

  
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Tammy Wagstaff, Treasurer/Office Manager