

MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS  
LA HABRA HEIGHTS COUNTY WATER DISTRICT  
January 22, 2019

A regular meeting of the Board of Directors of La Habra Heights County Water District ("District") was held on January 22, 2019 at 4:08 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

ABSENT: None

Item 2. Staff members and others present. Staff: Michael Gualtieri, Secretary/General Manager and Tammy Wagstaff, Treasurer. Others present: Michael Silander, Attorney at Law, Stephen Blagden and Mr. Lee, residents.

Item 3. Public Comments: Stephen Blagden discussed asphalt pavement within the Heights making sure that the District patches are done correctly, Lamat Road where pillars were placed and removed, board packets placed on website, and meters at well sites.

Item 4. Election of President and Vice-President for the Board of Directors. After discussion, a motion was made by Director Perumean and seconded by Director Wilson to elect Director Cooke as President and Director McVicar as Vice-President. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 8.b. Discuss and Approve – Contract for Installation of pipeline on Subtropic Dr. Mr. Lee requested if he can connect to pipeline on Encanada Drive. After discussion, the Board of Directors asked the General Manager to research Mr. Lee's request to connect to pipeline on Encanada Drive and place this item back on the agenda once research is complete. No action was taken on this item.

Item 5.a. Minutes of Regular Board Meeting of December 11, 2018. There was a motion by Director McVicar and seconded by Director Perumean to approve the minutes. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 5.b & c. Financial Reports November and December 2018 and Status of Investment – second quarter. After discussion there was a motion by Director McVicar and

seconded by Director Wilson to approve the financial reports and status of investment. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson  
NOES: None  
ABSENT: None

Item 6. Approval of warrants and authorize signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Baroldi that the warrant numbers 42553 through 42624 in the amount of \$802,739.76 and EFT transfers in the amount of \$8,980.31 be approved and signatures be authorized. Board of Directors requested back up for Civiltec Engineering Inc. for September 2018 billing. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson  
NOES: None  
ABSENT: None

Item 7. Directors Report from Subcommittees and/or Attended Events.

Director Baroldi discussed the General Managers evaluation is still being discussed by subcommittee and will be ready by April 2019.

Item 8.a. Discuss and Approve – Central Basin Municipal Water District Appointed Director for at Large seat. Term to run from February 2019 – February 2023. After discussion, there was a motion by Director Cooke and seconded by Director McVicar to vote for Michael Gualtieri for Director at Large seat. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson  
NOES: None  
ABSENT: None

(Director Perumean left the meeting at 5:55 p.m.)

Item 8.c. Discuss and Approve – 9/80 work week and changes to overtime pay. After discussion there was a motion by Director McVicar and seconded by Director Wilson to approve 9/80 work week and changes to overtime pay. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, and Wilson  
NOES: None  
ABSENT: Director Perumean

Item 8.d. Discuss and Approve “Winter H2O Pipeline”. After discussion there was a motion by Director Baroldi and seconded by Director Wilson to approve the “Winter H2O

Pipeline” with minor changes. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, and Wilson

NOES: None

ABSENT: Director Perumean

Item 8.e. Update on District activities. The General Manager informed that staff is still gathering information and cost to offer auto-pay from checking accounts to customers. SCADA upgrade is still being researched and the District is waiting on Emerson cost. He is also researching a cloud base SCADA system. Meters for the Wells and La Mirada Plant have been ordered and there is a 4 to 6-week lead time, approximate delivery is scheduled for February 8, 2019. Civiltec is still finalizing the installation pipelines for each site. Once construction quotes are received for Well 8 and La Mirada Plant this item will be placed on the agenda for discussion at the February board meeting. Wells 9, 10 and 11 meters will be installed by District staff, with the exception of the electrical work. Board meetings for March and June will be on the second Tuesday of those months. Lastly, discussed the water production in December 2018.

(Director Wilson left the meeting at 6:45 p.m.)

Item 9.a. Closed Session. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Rowland Water District v. La Habra Heights County Water District, Los Angeles Superior Court Case No. KC070088. Discussion of existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9. One case. No reportable action was taken. Direction was given to staff.

Items 9.b. Closed Session. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION Property damage claim served by claimant Roseann Casalicchio. Discussion of potential litigation pursuant to Government Code sections 54956.9(d)(1), (d)(2). Claim was found to be untimely and will therefore be returned to claimant. To the extent claim was timely, it was rejected. Direction was given to staff.

Item 10. Report of Individual Directors.

Director Mc Vicar discussed an email database to send out “H2O Pipeline”.

Director Baroldi discussed communication to customers regarding leaks and emergency turn offs possibly through website or text messaging and also to inform Board of Directors of any leaks.

Item 11. There being no further business to come before the Board, motion was made by Director McVicar and seconded by Director Cooke that the meeting be adjourned at 7:50 p.m. Vote was as follows:

AYES: Directors Baroldi, Cooke and McVicar

NOES: None

ABSENT: Director Perumean and Wilson

Dated: February 26, 2019



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Brad Cooke, President



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Michael Gualtieri, Secretary

(SEAL)

