

MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS  
LA HABRA HEIGHTS COUNTY WATER DISTRICT  
June 27, 2017

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on June 27, 2017 at 4:05 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Baroldi, McVicar, Perumean and Wilson

ABSENT: Director Cooke

Staff members and others present.

Item 2. Staff: Michael Gualtieri, Secretary/General Manager, Tammy Wagstaff, Treasurer. Others present: Steve O'Neill, legal counsel, Olivarez, Madruga, Lemieux & O'Neill, and John Steele, resident.

Item 3. Public Comments: John Steele asked the Board of Directors what information they had obtained at the conference.

Director Baroldi stated she went to the AWWA Conference and attended a SCADA sessions. She also attended the ACWA Conference and enjoyed the networking and the seminar on workforce. In addition, she can provide information on sessions attended.

Director McVicar attended the ACWA Conference and felt the conference was unorganized and stated she went to the CalPERS and drone sessions. In addition, she met with a vendor who sells fire hydrant meters that are able to detect leaks, she requested the General Manager to research further.

Director Wilson stated he also attended the ACWA Conference and he too felt the conference was unorganized. He also attended the CalPERS session.

Item 4.a.b. Minutes of regular board meeting of May 23, 2017 and financial reports for April 2017. After discussion, there was a motion by Director McVicar and seconded by Director Baroldi to approve the minutes and financial reports. The vote was as follows:

AYES: Directors Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: Director Cooke

Item 5. Approval of warrants and authorization of signatures as per the warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Wilson that the warrant numbers 41306 through 41378 be approved and signatures be authorized. Check number 41021, 41285 and 41377 were voided. The vote was as follows:

AYES: Directors Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: Director Cooke

Item 6.a. Discuss and Adopt Resolution 17-03 - 2017/2018 Budget. After discussion, there was a motion by Director McVicar and seconded by Director Wilson to approve the budget. Director McVicar commented on the memo stating that the General Manager received a bonus and that there was 2.5% increase to the salary schedule and a 1.7% merit increase for the staff at the General Managers discretion. The vote was as follows:

AYES: Directors Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: Director Cooke

Item 6.b. Discuss and Adopt Resolution 17-04 – 2017/2018 Salary Schedule. After discussion, there was a motion by Director Wilson and seconded by Director Baroldi to approve the salary schedule. The vote was as follows:

AYES: Directors Baroldi, McVicar and Perumean

NOES: None

ABSENT: Director Cooke

Item 6.e. Update on District activities. The General Manager stated that on June 19, 2017, Brkich Construction started installing the 14" pipeline. They are scheduled to complete laying the 600' of pipeline by June 23, 2017. Tie-ins are scheduled during the days of June 26 through June 28, 2017. After the testing's are done the pipeline is expected to be in service the week of July 3 through July 7, 2017. Asphalt will be done once everything is complete.

Emergency repair costs for the month of May 2017 are as follows: Fuller Truck Accessories \$7,560.54, G.M. Sager Construction Co. \$13,517.00, Griswold Industries

\$2,795.73, L.G. Holdings \$3,372.53, Certa Painters \$4,400.00, Fuller Truck Accessories \$2,520.18, Hacienda Golf Club \$4,071.65. Staff was directed by the Board of Directors to update procurement policy.

Lastly, the General Manager discussed the water production in May 2017.

Item 6.c. Discuss and Action 2017 Rate Study. After discussion there was a motion by Director McVicar and seconded by Director Baroldi to approve Raffelis Financial Consultants Inc. to complete the 2017/2018 rate study and not to exceed the cost of 40,715.00. The vote was as follows:

AYES: Directors Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: Director Cooke

Item 7. Closed Session. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Discussion of potential initiation of and/or exposure to litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9. Two cases. Direction given to staff. No action was taken.

Closed session pursuant to government code section 54957: public employment – general counsel. No action was taken.

Item 8. Report of Individual Directors.

Director Baroldi stated she would like to have a formalized evaluation form for the General Manager and a job performance structure. A sub-committee was appointed which will be Director Perumean and Director Baroldi.

Item 9. There being no further business to come before the Board, motion was made by Director Perumean and seconded by Director McVicar that the meeting be adjourned at 6:02 p.m. The vote was as follows:

AYES: Directors Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: Director Cooke

Dated: July 11, 2017

  
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Mark Perumean, President

(SEAL)

  
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Michael Gualtieri, Secretary