

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
November 25, 2014

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on November 25, 2014, at 4:11 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors McClish, McVicar, Perumean and Wilson

ABSENT: Director Cooke

Staff members and others present.

Item 2. Staff: Michael Gualtieri, Secretary/General Manager. Others present: Michael Silander, legal counsel, Lemieux & O'Neill.

Item 3. Public Comments: None

Item 4.a. Consent Calendar: Minutes of the regular meeting for October 14, 2014. After discussion, a motion was made by Director Perumean and seconded by Director Wilson to approve the minutes. The vote was as follows:

AYES: Directors McClish, McVicar, Perumean and Wilson

NOES: None

ABSENT: Director Cooke

(Director Cooke arrived at 4:18 pm, before the start of the next item)

Item 4.b&c. The Financial Statements for September and October 2014 were removed from the consent items. After discussion, a motion was made by Director McClish and seconded by Director Perumean to approve the Financial Statements. The vote was as follows:

AYES: Directors Cooke, McClish, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 4.d. The Status of Investments third quarter was removed from the consent items. After discussion, there was a motion by Director McClish and seconded by Director Wilson to approve Status of Investments. The vote was as follows:

AYES: Directors Cooke, McClish, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 5. Approval of warrants and authorization of signatures as per the warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Wilson that the warrant numbers 39215 through 39304 be approved and signatures be authorized. Check number 39260 was voided. The vote was as follows:

AYES: Directors Cooke, McClish, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 6.a. Discuss and Action – Changes to Employee Policies and Procedures Manual, retiree's health insurance open enrollment that retiree will have to fill out an open enrollment form every year to continue coverage. After discussion, there was a motion by Director McVicar and seconded by Director Perumean to approve retirees having to fill out an open enrollment form every year to continue coverage. The vote was as follows:

AYES: Directors Cooke, McClish, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 6.b. Discuss and Action – December 9, 2014, Board Meeting – whether to cancel or move to the 4th Tuesday December 23, 2014. After discussion, no changes were made. Board meeting will be held on the fourth Tuesday, December 23, 2014 which is a regular scheduled meeting. No action was taken on this item.

Item 6.c. Discuss and Action – Authorizing the destruction of certain District records by approving an amendment of the Record Retention Program. After discussion, there was a motion by Director McVicar and seconded by Director Perumean to amend the Record Retention Program for the desktop check deposit. The vote was as follows:

AYES: Directors Cooke, McClish, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 6.d. Update on District Activities. The General Manager provided an update on Well 9. He informed that Layne Christensen continued to remove sediment and reached 677 feet. A new casing was installed, 40 feet of the new Well casing starting at 635 feet, which was completed on November 11, 2014. Security cameras are still to be discussed by the subcommittee and will report back once the meeting has taken place. Prudential California Realty will be handling the listing and selling of old reservoir 4 on Tumin Road. Rowland Water District began using water on October 31, 2014. Water production for the month of September was as follows: ground water 278.84 AF and import water 46.88 AF, for a total of 325.72 AF. The General Manager informed the Board of Directors of the project on Fullerton Road for a hydrant and slope repair work.

Item 7. Report of Individual Directors.

Director McVicar discussed that she will be attending the Joint Powers Insurance Authority/ Association of California Water Agencies conference.

Director McClish discussed the conservation sub-committee meetings, Central Basin Water Association meeting she attended on November 6, 2014 and Metropolitan Water District not releasing any water.

Director Perumean discussed the discharge of water/rain into the creek behind the District office and a group called the Bay Keepers.

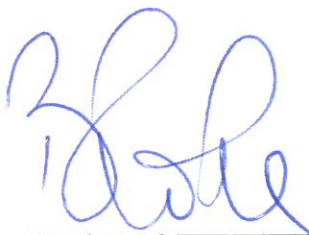
Item 8. There being no further business to come before the Board, motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 6:20 p.m. The vote was as follows:

AYES: Directors Cooke, McClish, McVicar, Perumean and Wilson

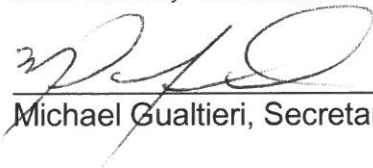
NOES: None

ABSENT: None

Dated: December 23, 2014



Brad Cooke, President



Michael Gualtieri, Secretary

(SEAL)