

**LA HABRA HEIGHTS COUNTY
WATER DISTRICT**

BOARD MEETING

SEPTEMBER 23, 2025

**AGENDA FOR REGULAR MEETING
BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
SEPTEMBER 23, 2025 @ 4:00PM**

- 1. Roll call of Directors by Secretary**
- 2. Notation of staff members and others present**
- 3. Public Communications** (Comments will be limited to 3 minutes)
- 4. Directors Report – Individual, Subcommittees and/or Attended Events**
- 5. Consent Items:** It is recommended these items be acted upon simultaneously unless separate discussion or action is requested by a member of the public or a Director.
 - a. Minutes of regular Board meeting for August 26, 2025 (approve)
 - b. Minutes of regular Board meeting for September 9, 2025 (approve)
 - c. Financial Reports – August 31, 2025 (approve)
- 6. Approval of warrants and authorize signatures per warrant list**
- 7. Report from Superintendent**
- 8. Report and recommendations of General Manager:**
 - a. Monthly PFAS update

9. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION

Initiation of litigation pursuant to § 54956.9(c): Two potential cases.

10. Adjournment

Any documents that are provided to the Board of Directors regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the front counter of the District office located at 1271 N. Hacienda Road, La Habra Heights, California 9063

MINUTES

MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
August 26, 2025

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on August 26, 2025, at 5:15 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Joe Matthews.

PRESENT: Directors Baroldi, Cooke, and Perumean

ABSENT: Directors Crabb and McVicar

Item 2. Staff members and others present. Staff: Joe Matthews, Secretary/General and Ivan Ramirez, Superintendent. Others present: Michael Silander, District Counsel and Shawn Harkness, with CV Strategies.

Item 3. Public Communications – None

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events.
None

Item 5. a. & b. Minutes of Regular Board meeting for July 22, 2025, and Financial Reports July 2025. After discussion, there was a motion by Director Cooke and seconded by Director Perumean to approve minutes and financial reports. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar

Item 6. Approval of warrants and authorized signatures per warrant list. After discussion, there was a motion made by Director Perumean and seconded by Director Baroldi that warrant numbers 47975 through 48072 in the amount of \$584,676.48 and EFT transfers in the amount of \$157,088.29 be approved and signatures be authorized. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar

Item 7. Report of Superintendent. The Superintendent discussed three service leaks, two main leaks and a rusty hydrant on Whitehill Drive were repaired. Noble has completed the scanning of all district maps for the GIS mapping system. Brkich Construction abandoned the 3-inch steel line that fed customers at 2085 and 2111 El Cajonita. Their services have been relocated to our 6-inch A.C. water main, this work has resolved our water quality issues with these customers.

Item 8.a. Discuss and Approve – District Class A driver's license salary policy. After discussion, a motion was made by Director Baroldi and seconded by Director Perumean to approve a 3% pay increase to any District employee except the General Manager who holds or obtains a class A license and is required to drive District vehicles. The employee must keep the class A license to continue to receive the 3% increase. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar

Item 8.b. Discuss and Miscellaneous Fees. After discussion, there was a motion by Director Cooke and seconded by Director Perumean to approve miscellaneous fees. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar,

Item 8.c. Discuss and Approve – GK Consulting revised proposal for EPA grant administration. No action was taken on this item.

Item 8.d. Discuss and Approve – PFAS public communication agreement with CV Strategies. Shawn Harkness, CV Strategies provided a presentation to the board. No action was taken on this item.

Item 8.e. General Manager report on PFAS. The general manager provided an update on PFAS.

Item 9.a. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED
LITIGATION: re. potential initiation of litigation pursuant to § 54956.9(c): One case
This item was not discussed.

Item 10. There being no further business to come before the Board, a motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 5:34 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, and Perumean

NOES: None

ABSENT: Directors Crabb and McVicar

Dated: September 23, 2025

Brad Cooke, President

(SEAL)

Joe Matthews, Secretary

MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
September 9, 2025

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on September 9, 2025, at 4:04 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Joe Matthews.

PRESENT: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

ABSENT: None

Item 2. Staff members and others present. Staff: Joe Matthews, Secretary/General. Others present: Shawn Harkness, with CV Strategies.

Item 3. Public Communications – None

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events.

Director McVicar discussed investment subcommittee moving treasury bills maturity to LAIF. She also discussed the Heli-Hydrant.

Item 5.a. Discuss and Approve – PFAS public communication agreement with CV Strategies. Shawn Harkness, CV Strategies, provided a presentation to the board. No action was taken on this item.

Item 6. There being no further business to come before the Board, a motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 6:12 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Dated: September 23, 2025

Brad Cooke, President

(SEAL)

Joe Matthews, Secretary

FINANCIAL REPORT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

August 31, 2024 and August 31, 2025

	2024	2025
<u>ASSETS:</u>		
<u>Current Assets:</u>		
CASH-PETTY	300.00	300.00
CASH-CHECKING	1,709,695.00	2,193,003.21
CASH-SWEEP	409.71	92.71
INVESTMENT-LAIF	3,962,910.71	4,177,556.29
INVESTMENT-TREASURY BILLS	1,026,170.36	1,074,214.08
ACCOUNTS RECEIVABLE-WATER	522,912.57	574,654.14
ACCOUNTS RECEIVABLE-OTHER	296,971.33	352,267.26
LEASE RECEIVABLE	131,188.00	131,226.00
ACCRUED INTEREST RECEIVABLE	38,894.00	29,587.00
INVENTORY	239,528.45	304,583.99
PREPAID EXPENSES	73,175.15	74,171.65
Total Current Assets	8,014,731.52	8,911,656.33
<u>Noncurrent Assets:</u>		
<u>Capital Assets:</u>		
LAND	532,743.65	532,743.65
WATER RIGHTS	1,640,490.80	1,640,490.80
SOURCE OF SUPPLY	2,278,699.92	2,275,481.80
PUMPING PLANT	1,668,932.77	1,668,932.77
TRANSMISSION & DISTRIBUTION	26,552,921.13	28,052,424.01
GENERAL PLANT	1,656,631.36	1,666,748.78
CONSTRUCTION IN PROGRESS	1,292,736.79	436,487.77
Total Capital Assets	35,623,156.42	36,273,309.58
Accumulated Depreciation	(19,883,616.83)	(20,399,785.62)
Net Capital Assets	15,739,539.59	15,873,523.96
<u>Other Noncurrent Assets:</u>		
INVESTMENTS-CAL DOMESTIC WATER CO	591.00	591.00
LEASE RECEIVABLE	2,163,663.89	2,040,133.14
Total Other Noncurrent Assets	2,164,254.89	2,040,724.14
Total Assets	25,918,526.00	26,825,904.43
 DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from pension plan	 853,967.00	 595,613.00
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from OPEB	199,012.00	430,354.00
Total Deferred Outflows of Resources	1,052,979.00	1,025,967.00

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

August 31, 2024 and August 31, 2025

	2024	2025
LIABILITIES		
<u>Current Liabilities:</u>		
ACCOUNTS PAYABLE	994,245.67	522,432.13
DEPOSITS-CUSTOMERS	2,600.00	4,500.00
DEPOSITS-CONSTRUCTION	18,500.00	40,020.73
ACCRUED EMPLOYEE BENEFITS	121,805.03	139,854.83
NET OPEB OBLIGATION	1,076,358.00	1,450,712.00
NET PENSION LIABILITY	1,431,442.00	1,407,148.00
Total Current Liabilities	<u>3,644,950.70</u>	<u>3,564,667.69</u>
Total Liabilities	<u>3,644,950.70</u>	<u>3,564,667.69</u>
 DEFERRED INFLOWS OF RESOURCES- Deferred amounts from pension plan	 176,276.00	 140,658.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from OPEB	914,390.00	782,327.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from Leases	<u>2,275,056.33</u>	<u>2,153,195.85</u>
Total Deferred Inflows of Resources	<u>3,365,722.33</u>	<u>3,076,180.85</u>
 <u>Net Position:</u>		
INVESTED IN CAPITAL ASSETS, NET RELATED DEBT	15,739,539.59	15,873,523.96
UNRESTRICTED	4,221,292.38	5,337,498.93
RESTRICTED	-	-
Total Net Position	<u><u>19,960,831.97</u></u>	<u><u>21,211,022.89</u></u>

LA HABRA HEIGHTS COUNTY WATER DISTRICT
STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION
For Two Months Ending August 31, 2024 and August 31, 2025

	Last Year Current Month Actual 8/31/2024	Current Month Actual 8/31/2025	Last Year YTD Actual 8/31/2024	Current YTD Actual 8/31/2025	Current Budget 2025/26	Actual 8/31/2025 % of budget 2025/26
Operating Revenue:	548,589.59	589,112.44	1,095,604.27	1,157,559.72	6,092,986.00	19%
Operating Expenses:						
Source of Supply	238,769.06	229,886.91	440,057.95	456,492.75	2,160,412.00	21%
Pumping	10,577.20	4,063.94	16,497.68	61,821.70	133,495.00	46%
Treatment	7,520.49	5,423.94	13,867.25	11,357.80	95,582.00	12%
Transmission & Distribution	55,091.10	16,325.10	69,436.40	50,326.37	700,407.00	7%
Customer Accounts	29,569.21	76,289.76	36,369.03	90,591.92	223,294.00	41%
Administrative and General	165,222.28	146,799.35	379,721.54	450,951.79	2,072,614.00	22%
Capital Improvements	154,511.75	154,511.75	309,023.50	309,023.50	1,874,006.00	17%
Other	11,254.40	8,268.48	18,666.02	19,815.75	98,875.00	20%
TOTAL OPERATING EXPENSES	672,515.49	641,569.23	1,283,639.37	1,450,381.58	7,358,685.00	20%
OPERATING INCOME (LOSS)	(123,925.90)	(52,456.79)	(188,035.10)	(292,821.86)	(1,265,699.00)	23%
Non-Operating Revenues	69,178.90	60,012.24	100,592.40	95,811.26	1,446,658.00	7%
Non-Operating Expenses	500.00	-	500.00	800.00	28,014.00	3%
NET NON-OPERATING REVENUES (EXPENSES)	68,678.90	60,012.24	100,092.40	95,011.26	1,418,644.00	7%
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	(55,247.00)	7,555.45	(87,942.70)	(197,810.60)	152,945.00	-129%
SYSTEM BUY IN FEE			36,166.00	-		
CAPITAL CONTRIBUTIONS			-	-		
NET INCOME (LOSS) IN NET POSITION			(51,776.70)	(197,810.60)		
NET POSITION-BEGINNING OF YEAR			20,012,608.67	21,408,833.49		
NET POSITION-END OF PERIOD			19,960,831.97	21,211,022.89		

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Two Months Ending August 31, 2024 and August 31, 2025

	Last Year Current Month Actual 8/31/2024	Current Month Actual 8/31/2025	Last Year YTD Actual 8/31/2024	Current YTD Actual 8/31/2025	Current Budget 2025/26	Actual 8/31/2025 % of budget 2025/26 17%
OPERATING REVENUES						
SALES-WATER	328,024.73	354,687.00	655,102.25	690,443.56	3,289,482.00	21%
SALES-READINESS TO SERVE	216,030.67	230,843.31	431,192.72	459,590.27	2,733,327.00	17%
SALES-MISCELLANEOUS	4,534.19	3,582.13	9,309.30	7,525.89	35,854.00	21%
LEASE-WATER RIGHTS	-	-	-	-	34,323.00	0%
TOTAL OPERATING REVENUES	548,589.59	589,112.44	1,095,604.27	1,157,559.72	6,092,986.00	19%
OPERATING EXPENSES						
PURCHASED WATER	5,369.44	1,204.50	9,510.44	7,065.80	271,633.00	3%
GROUND WATER REPLENISHMENT ASSMT	124,212.88	131,619.14	246,537.92	258,475.82	1,103,284.00	23%
POWER	109,186.74	97,063.27	184,009.59	190,951.13	785,495.00	24%
TOTAL SOURCE OF SUPPLY	238,769.06	229,886.91	440,057.95	456,492.75	2,160,412.00	21%
LABOR-PUMPING	7,345.20	3,767.77	9,902.21	8,071.15	66,869.00	12%
MAINTENANCE-PUMPING	3,232.00	296.17	6,595.47	53,750.55	66,626.00	81%
TOTAL PUMPING	10,577.20	4,063.94	16,497.68	61,821.70	133,495.00	46%
MAINT & LABOR-TREATMENT	7,520.49	5,423.94	13,867.25	11,357.80	95,582.00	12%
TOTAL TREATMENT	7,520.49	5,423.94	13,867.25	11,357.80	95,582.00	12%
LABOR-TRANS & DISTRIBUTION	29,492.95	22,093.16	36,928.65	41,083.67	287,603.00	14%
MAINT-TRANS & DISTRIBUTION	3,712.52	1,210.41	15,034.79	2,644.17	208,926.00	1%
JOINT FACILITIES-WELL, LM CONDUIT&RES	28,777.65	8,017.12	40,197.74	40,603.87	423,601.00	10%
ORCHARD DALE PORTION	(6,892.02)	(14,995.59)	(22,724.78)	(34,005.34)	(219,723.00)	16%
TOTAL TRANSMISSION&DISTRIBUTION	55,091.10	16,325.10	69,436.40	50,326.37	700,407.00	7%
LABOR&MAINT-CUSTOMER ACCOUNTS	29,569.21	76,289.76	36,369.03	90,591.92	219,817.00	41%
UNCOLLECTIBLE ACCOUNTS	-	-	-	-	3,477.00	0%
TOTAL CUSTOMER ACCOUNTS	29,569.21	76,289.76	36,369.03	90,591.92	223,294.00	41%
TOTAL OTHER OPERATING EXPENSES	102,758.00	102,102.74	136,170.36	214,097.79	1,152,778.00	19%
TOTAL SOURCE OF SUPPLY & OPERATING EXPENSES	341,527.06	331,989.65	576,228.31	670,590.54	3,313,190.00	20%
ADMINISTRATIVE & GENERAL EXPENSES						
LABOR-FIELD-SICK,VAC,HOLIDAY	5,167.87	5,646.73	8,961.89	14,027.29	84,398.00	17%
WAGES-MANAGEMENT	20,682.70	12,266.83	26,661.47	19,218.03	160,333.00	12%
WAGES-OFFICE	34,806.86	24,125.40	46,479.71	47,928.73	296,733.00	16%
WAGES-MGMT&OFFICE-SICK,VAC,HOLIDAY	5,164.09	5,563.09	7,299.00	14,439.56	99,073.00	15%
OFFICE SUPPLIES	2,078.11	2,706.20	4,753.04	4,653.44	29,511.00	16%
AUTO SERVICE	6,238.77	3,491.18	11,163.59	7,376.78	52,399.00	14%
BANK SERVICE CHARGE	103.15	2,252.19	217.00	3,026.80	11,052.00	27%
DUES & SUBSCRIPTIONS	599.00	1,144.00	5,507.39	6,864.93	43,107.00	16%
BUILDING SERVICE	3,209.37	508.57	4,485.11	2,649.70	22,609.00	12%
OFFICE EQUIPMENT MAINT	1,611.24	4,522.40	4,791.03	10,690.95	37,112.00	29%
PROFESSIONAL SERVICES	5,989.00	2,325.00	17,367.00	23,056.16	126,760.00	18%
EDUCATION & MEETINGS	2,123.22	1,069.96	2,850.22	1,204.96	17,894.00	7%

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Two Months Ending August 31, 2024 and August 31, 2025

	Last Year Current Month Actual 8/31/2024	Current Month Actual 8/31/2025	Last Year YTD Actual 8/31/2024	Current YTD Actual 8/31/2025	Current Budget 2025/26	Actual 8/31/2025 % of budget 2025/26 17%
LEGAL	7,262.50	1,775.00	8,137.50	2,650.00	61,712.00	4%
UTILITIES	9,062.27	6,156.75	17,721.39	17,853.44	109,604.00	16%
ENGINEERING	1,780.00	26,572.50	2,040.00	26,572.50	66,949.00	40%
INSUR-AUTO,LIABILITY&PROPERTY	9,670.29	11,829.61	20,880.17	25,316.22	154,417.00	16%
INSUR-GROUP HEALTH & LIFE	17,023.95	18,875.83	33,890.18	37,732.88	229,403.00	16%
EMPLOYEE WORKERS COMPENSATION	96.20	89.68	644.44	374.65	30,356.00	1%
DENTAL	4,671.20	190.08	5,244.32	1,298.88	12,754.00	10%
RETIREMENT-CALPERS	17,721.15	5,214.23	22,690.70	24,306.34	164,700.00	15%
RETIREMENT-DEFERRED COMP	1,513.04	1,739.86	3,972.05	4,240.29	22,828.00	19%
RETIREMENT-CALPERS UNFUND ACCR LIAB	-	-	108,463.00	135,260.00	139,783.00	97%
MAINTENANCE-GENERAL PLANT	8,648.30	8,734.26	15,501.34	20,209.26	99,127.00	20%
CAPITAL IMPROVEMENTS	154,511.75	154,511.75	309,023.50	309,023.50	1,874,006.00	17%
PROPERTY TAXES	993.13	1,010.55	1,437.87	1,456.25	5,630.00	26%
PAYROLL TAXES	10,261.27	7,257.93	17,228.15	18,359.50	93,245.00	20%
TOTAL ADMIN & GENERAL EXP	330,988.43	309,579.58	707,411.06	779,791.04	4,045,495.00	19%
TOTAL OPERATING EXPENSES	672,515.49	641,569.23	1,283,639.37	1,450,381.58	7,358,685.00	20%
OPERATING INCOME (LOSS)	(123,925.90)	(52,456.79)	(188,035.10)	(292,821.86)	(1,265,699.00)	23%
NONOPERATING REVENUES						
INTEREST INCOME	20,291.27	23,242.98	40,312.32	46,067.06	268,764.00	17%
PROPERTY TAX INCOME	37,558.01	25,344.22	37,558.01	25,344.22	1,036,498.00	2%
RENT/LEASE INCOME	10,155.04	10,155.04	20,711.96	21,212.46	127,274.00	17%
OIL ROYALTIES	1,174.58	-	2,010.11	717.52	12,133.00	6%
MISCELLANEOUS INCOME	-	1,270.00	-	2,470.00	1,989.00	124%
GAIN ON ASSET SOLD	-	-	-	-	-	0%
TOTAL NONOPERATING REVENUES	69,178.90	60,012.24	100,592.40	95,811.26	1,446,658.00	7%
NONOPERATING EXPENSES						
LOSS ON INVESTMENT	-	-	-	-	-	0%
DIRECTORS FEES	500.00	-	500.00	800.00	9,900.00	8%
DIRECTORS EXPENSES	-	-	-	-	4,481.00	0%
ELECTION	-	-	-	-	13,633.00	0%
TOTAL NONOPERATING EXPENSES	500.00	-	500.00	800.00	28,014.00	3%
NET NONOPER REVENUES(EXPENSES)	68,678.90	60,012.24	100,092.40	95,011.26	1,418,644.00	7%
NET INCOME (LOSS) IN NET POSTION	(55,247.00)	7,555.45	(87,942.70)	(197,810.60)	152,945.00	-129%

WARRANTS

La Habra Heights County Water District
AP Check Register (Current by Bank)

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
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BANK ID: 13100 - EFT TRANSFERS

1002988462	08/27/25	M	0130	CALPERS	\$2,062.77
1002988540	08/27/25	M	0130	CALPERS	\$350.00
117989743	08/27/25	M	0130	CALPERS	\$5,186.66
1003000373	09/09/25	M	0130	CALPERS	\$5,217.91
1003000374	09/09/25	M	0130	CALPERS	\$2,096.78
BANK 13100 REGISTER TOTAL:					\$14,914.12

BANK ID: 13110 - CHECKING- WELLS FARGO

48073	09/03/25	P	0587	A&F METAL SALES, INC.	\$151.39
48074	09/03/25	P	0116	ACWA-JPIA	\$19,057.53
48075	09/03/25	P	0565	ALERT 360	\$106.08
48076	09/03/25	P	0353	ARCO BUSINESS SOLUTIONS	\$2,436.53
48077	09/03/25	P	0414	BRKICH CONSTRUCTION CORP	\$62,800.80
48078	09/03/25	P	0013	CANNINGS HARDWARE	\$345.63
48079	09/03/25	P	0570	CAPIO	\$425.00
48080	09/03/25	P	0588	CARDMEMBER SERVICE	\$1,102.07
48081	09/03/25	P	0441	CINTAS CORPORATION	\$75.92
48082	09/03/25	P	0143	CITY OF LA HABRA HEIGHTS	\$282.43
48083	09/03/25	P	0145	CIVILTEC ENGINEERING INC	\$1,772.50
48084	09/03/25	P	0164	EXCEL TELEMESSAGING	\$177.44
48085	09/03/25	P	0519	GK CONSULTING	\$975.00
48086	09/03/25	P	0099	GRAINGER INC	\$362.59
48087	09/03/25	P	0070	HARRINGTON INDUSTRIAL PLASTICS	\$135.79
48088	09/03/25	P	0369	HIGHROAD INFO TECHNOLOGY	\$5,895.00
48089	09/03/25	P	0051	LINCOLN FINANCIAL GROUP	\$3,379.88
48090	09/03/25	P	0212	LOS ANGELES COUNTY FIRE DEPT	\$2,340.00
48091	09/03/25	P	0174	MICHELLE PEREZ	\$89.28
48092	09/03/25	P	0503	MICHELLE SAVAGE	\$60.00
48093	09/03/25	P	0594	NOBEL SYSTEMS, INC.	\$24,800.00
48094	09/03/25	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$638.52
48095	09/03/25	P	0258	S&J SUPPLY CO, INC	\$160.59
48096	09/03/25	P	0068	SOUTHERN CALIF EDISON CO	\$97,809.02
48097	09/03/25	P	0078	UNDERGROUND SERVICE ALERT	\$180.00
48098	09/03/25	P	0268	UNIVAR USA, INC	\$1,954.12
48099	09/03/25	P	0386	VERIZON WIRELESS	\$944.08
48100	09/03/25	P	0577	WARE DISPOSAL	\$331.13
48101	09/03/25	P	0016	WATER REPLENISHMENT DISTRICT	\$8,618.00
48102	09/03/25	P	0094	WECK LABORATORIES, INC	\$1,377.00
48103	09/16/25	P	0385	ADMIRAL PEST CONTROL	\$203.00
48104	09/16/25	P	0090	CALIF DOMESTIC WATER CO	\$1,204.50
48105	09/16/25	P	0013	CANNINGS HARDWARE	\$359.39
48106	09/16/25	P	0432	CHARTER COMMUNICATIONS	\$599.00
48107	09/16/25	P	0441	CINTAS CORPORATION	\$75.92
48108	09/16/25	P	0518	CLIFTON LARSON ALLEN LLP	\$11,182.50
48109	09/16/25	P	0558	CONEXWEST	\$228.86
48110	09/16/25	P	0580	EXCEL BACKFLOW SERVICE, INC.	\$140.00
48111	09/16/25	P	0389	FRONTIER COMMUNICATIONS	\$1,003.20
48112	09/16/25	P	0522	FULLERTON FORD	\$178.55
48113	09/16/25	P	0049	GOLDEN METERS SERVICE INC	\$7,915.46
48114	09/16/25	P	0569	GOTO COMMUNICATIONS, INC.	\$352.43
48115	09/16/25	P	0099	GRAINGER INC	\$254.92
48116	09/16/25	P	0153	HOME DEPOT CR SERVICES	\$1,634.29
48117	09/16/25	P	0252	INFOSEND, INC	\$1,791.12
48118	09/16/25	P	0133	KONICA MINOLTA	\$133.03

La Habra Heights County Water District
AP Check Register (Current by Bank)

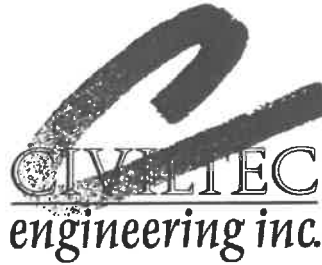
Check No.	Date	Status*	Vendor ID	Payee Name	Amount
48119	09/16/25	P	0579	KONICA MINOLTA BUSINESS SOL.	\$74.41
48120	09/16/25	P	0051	LINCOLN FINANCIAL GROUP	\$3,406.43
48121	09/16/25	P	0430	MICHAEL SILANDER	\$2,875.00
48122	09/16/25	P	0503	MICHELLE SAVAGE	\$208.98
48123	09/16/25	P	0576	NAKAE & ASSOCIATES, INC.	\$972.50
48124	09/16/25	P	0470	SALINAS TIRES & WHEELS	\$339.25
48125	09/16/25	P	0415	SAMUEL MUNOZ	\$1,500.00
48126	09/16/25	P	0147	SAN GABRIEL VALLEY WATER CO	\$55.17
48127	09/16/25	P	0068	SOUTHERN CALIF EDISON CO	\$20,488.54
48128	09/16/25	P	0477	STURDIVAN EMERGENCY MGMT	\$4,642.58
48129	09/16/25	P	ONETIM	THE FRIDAY GROUP	\$736.07
48130	09/16/25	P	0427	TPX COMMUNICATIONS	\$4,323.08
48131	09/16/25	P	0268	UNIVAR USA, INC	\$2,085.28
48132	09/16/25	P	0562	VERIZON	\$504.74
48133	09/16/25	P	0577	WARE DISPOSAL	\$331.13
48134	09/16/25	P	0016	WATER REPLENISHMENT DISTRICT	\$126,856.68
48135	09/17/25	P	0486	TAMMY WAGSTAFF-PETTY CASH	\$217.61
BANK 13110 REGISTER TOTAL:					\$435,656.94
GRAND TOTAL :					\$450,571.06

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT** Denotes broken check sequence.

Credit Card Transactions

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$Amount
0728	Payment Thank You Image Check	-90.00
07/15	LA HABRA HEIGHTS CAFÉ LA HABRA CA – <i>PFAS Subcommittee Meeting with Brad C., Mark P., Mike G., and Joe M.</i>	67.30
07/17	CTC-VIS *SVC 279-842-9957 MD– <i>CARB Compliance Fee</i>	.93
07/17	CTS-VIS 279-842-9957 CA – <i>CARB Compliance Fee</i>	31.18
7/21	Project Management Instit Newtown Sq PA– <i>Training for Joe M.</i>	400.00
7/24	CAPIO CONFERENCE REG WWW. CAIO.ORG CA - <i>Public Communications training conference for Joe M.</i>	499.00
8/5	TST*AMOR Y TACOS Cerritos CA – PFAS Lunch – Joe M, ODWD & Long Beach Water General Managers	103.66



Civil, Water, Wastewater, Drainage and Transportation Engineering
Construction Management • Surveying
California • Arizona

August 20, 2025

La Habra Heights County Water District
1271 North Hacienda Road
La Habra Heights, CA 90631

Attention: Joe Matthews, General Manager

Subject: Engineering Activities for the Month of **July 2025**
Invoice Backup Support - Billing Period through July 31, 2025

Dear Mr. Matthews:

The La Habra Heights County Water District requires Engineering Support from **CIVILTEC engineering, inc. (Civiltec)** at times on various projects. This work is provided on a time and materials basis when requested and directed by LHHWCWD management. Following is an explanation of time spent backing up the **July 2025** invoicing. The numbering system is the **Civiltec** project number and tracking system.

2025143.00 – General Engineering Support FY25-26. This project has been established to aid the District in general engineering inquiries, participate in meetings, hydraulic modeling and calibration and overall engineering support. The total budget for General Engineering Support has been established at \$25,000.00 for each Fiscal Year. Below is an accounting of expenditures under this **Civiltec** job number for FY 2025-26.

There were no expenditures in July 2025. The remaining budget is \$25,000.00.

2025144.00 – Engineering Fire flow Modeling FY25-26. This project has been established to aid the District with computer model simulations for fire flow requests by LHHWCWD customers. Below is an accounting of expenditures under this **Civiltec** job number for FY 2025-26.

There were expenditures in the month of July 2025 totaling \$1,772.50. We have set up project numbers per fire flow simulation. We are using this main number 2025144 and have put on extensions starting with .01 for the first request.

2025144.01	Fire Flow Modeling- 1700 Kanola Road	\$592.50
2025144.02	Fire Flow Modeling- 2438 Vista Road	\$592.50
2025144.03	Fire Flow Modeling- 1847 El Travesia	\$587.50



2022169.00 – Well No. 12 Well Siting Study. LHHCWD plans to drill a new well in the Judson Well Field. The overall budget for the project is \$157,770.00. There were no expenditures in July 2025. The District is currently considering the destruction of Well No. 9 and civil improvements to the Well No. 9 discharge pit. The remaining budget is \$27,946.50.

2024807.00 – PFAS Grant Application. LHHCWD is working with WRD to secure grant funding for a new PFAS Treatment Plant. Grace Kast is preparing the grant funding applications to WRD and assisting with the EPA grant. *Civiltec* staff is supporting Ms. Kast with as needed cost estimating and preparing exhibits. The budget established for the *Civiltec* effort is \$15,915.00. There were no expenditures in the month of July 2025. The remaining budget is \$906.25.

2024814.00 – PFAS Treatment Plant Design. We have slowed the development of the final design documents until proposals from treatment systems suppliers are received, a supplier selected, and supplier equipment data sheets obtained. This approach will allow the project team to have in hand the supplier's equipment submittals for incorporation into the final design documents and the procurement schedule which will provide the ability to better forecast the required timing of obtaining a general contractor for installation. We are on standby awaiting the District's decision to move forward with the RFP. The budget established for the *Civiltec* effort is \$421,360.00. There were no expenditures in the month of July 2025 totaling. The remaining budget is \$111,427.00.

I hope this information helps with your processing of the project invoices. Please let me know if you have any questions.

Very truly yours,

CIVILTEC engineering, inc.

A handwritten signature in black ink, appearing to read 'W. David Byrum'.

W. David Byrum, P.E.
President, Principal Engineer

Michael Silander

Attorney at Law

3625 E. Thousand Oaks Blvd., Suite 224

Westlake Village, CA 91362

INVOICE

DATE: AUGUST 1, 2025

TO:

La Habra Heights County Water District

1271 Hacienda Road

La Habra Heights, CA 90631

PLEASE REMIT PAYMENT TO:

Michael Silander

3625 E. Thousand Oaks Blvd., Suite 224

Westlake Village, CA 91362

SPECIFICATIONS:

LHHCWD/TOTAL

Invoice for legal services rendered in July 2025.

MATTER	HOURS	AMOUNT
Transactional - General	13.0	\$1,625.00
Retainer	Flat fee	\$1,250.00
		TOTAL: \$2,875.00

Please make all checks payable to Michael Silander
If you have any questions concerning this invoice,
please email michael@silanderlaw.com or call 805-490-9247

REPORT OF SUPERINTENDENT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: 9/16/25

**TO: JOE MATTHEWS, GENERAL MANAGER
& BOARD OF DIRECTORS**

FROM: IVAN RAMIREZ, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S REPORT FOR SEPTEMBER 2025

System and Equipment Maintenance

- Two main leaks and two service leaks were repaired.
- Completed backflow and accuracy testing on our temporary construction meters to comply with the new cross-connection program requirements.
- Our landscape contractor retired and a new contractor will begin with this month's maintenance. The new contractor will also take care of weed abatement around our reservoirs, clearing twenty-five feet for fire protection to comply with our hazard mitigation plan.

LA HABRA HEIGHTS COUNTY WATER DISTRICT

Production in acre feet for AUGUST

Compared to 85% of 2020

ANNUAL WATER USAGE					
Water Source	2022/2023	2023/2024	2024/2025	2024/2025 THRU AUG	2025/26 THRU AUG
Groundwater	2,193	2,083	2,332	569	-
Import	-	13	1	-	-
Import water used by CDWC	-	8	19	-	-
Total	2,193	2,104	2,352	569	-
ANNUAL TARGET 85% OF 2020					
				2,518	

